

MINUTES OF THE TENTH MEETING OF THE COMMITTEE OF THE WHOLE OF COUNCIL HELD ON TENTH DAY OF DECEMBER 2007 AT THE MUNICIPAL OFFICE, 420 LESLIE AVENUE, THUNDER BAY, ONTARIO AT THE HOUR OF 4:00 P.M.

THOSE PRESENT: Councillor Donna Blunt, Chair
Councillor Alana Bishop
Councillor Ab Covello
Councillor Ron Giardetti
Reeve Maria Harding

ALSO PRESENT: Wendy Hamlin, Clerk
Eric Collingwood, CAO
Craig Baumann, Manager of Operations
Blair Arthur, Fire Chief
Alan Cooke, Chief Building Official

In Audience: Shannon Blake, Office Staff
Jo-Anne Hamelin, in audience

1) **CALL TO ORDER**

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| Resolution No.: 87/07 | |
| Moved By: | Maria Harding |
| Seconded By: | Ab Covello |
| THAT this meeting of the Committee of the Whole is hereby called to order. | |
| CARRIED | |

2) **DISCLOSURE OF PECUNIARY INTEREST**

There was no disclosure of interest by any member of the Committee of the Whole of Council on any items listed on the agenda.

3) **APPROVAL OF AGENDA**

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| Resolution No.: 88/07 | |
| Moved By: | Ab Covello |
| Seconded By: | Maria Harding |
| THAT the agenda be accepted as presented. | |
| CARRIED | |

4) **PETITIONS AND DELEGATIONS**

5) **REPORTS OF OPERATING DEPARTMENTS**

A) **By-law Enforcement**

B) **Building and Planning**

i) **Report from Chief Building Official**

The Chief Building Official was present and reviewed his report dated December 4, 2007.

ii) Building Code Act – Set fines

Alan Cooke, Chief Building Official reviewed the report with respect to proposed set fines for infractions to the Building Code Act.

iii) Report from C.A.O - Municipal Road Allowance and Parks

The Chief Administrative Officer requested the Committee defer his presentation on road allowances and parks to later in the meeting to allow the Managers present to complete their presentations. The Committee agreed.

C) Public Works

D) Fire Department

E) Administration

i) Report from the Clerk - Closed Meeting Investigations and Policies workshop

The Clerk reviewed her report on a recent workshop she attended with respect to various policies that municipalities were required to have in place by January 1, 2008. She reviewed the current policies and those that needed to be put place and/or replaced. She was requesting the Committee recommend Council to put polices in place for its delegation of powers; accountability and transparency; and hiring.

Resolution No: 89/07

Moved By: Maria Harding
Seconded By: Ab Covello

THAT the Committee of the Whole recommends Council put the following policies in place prior to year-end:

- 1) Delegation of Powers
- 2) Accountability and Transparency; and
- 3) Hiring.

CARRIED

ii) Meeting Investigator

The Clerk reviewed her report on the workshop recently attended which spoke to the Municipal Act requiring municipalities to have a meeting investigator. The following resolution was passed after discussion on the services offered by the Local Authority Services Ltd. (LAS) compared to that of the Ombudsman.

Resolution No.: 90/07

Moved By: Ron Giardetti
Seconded By: Donna Blunt

THAT the Committee of the Whole recommends council appoint LAS as the Municipality's Meeting Investigator and enter into a 2 year agreement for these services;

AND THAT such appointment be reviewed prior to the end of the term.

CARRIED

F) Finance Department

The Chief Administrative Officer noted that the Department Heads were present and could answer questions of the Committee, if needed.

The Fire Chief came forward and answered questions with respect to the November 2007 Fire Department expenditures.

The Manager of Operations came forward to answer questions with respect to the Public Works Department.

The Chief Administrative Officer also answered questions with respect to Administrative Expenditures for November 2007.

At this time the Chief Administrative Officer presented the Committee with a list of Council's Goals and Objectives including accomplishments to date, and reviewed same.

The Chief Administrative Officer presented the Committee with the Land Inventory Report 2007 on municipally owned shoreline lands. He explained that is in introductory item for the Committee members to review for a future meeting. The Committee agreed to call a Special meeting for the Committee of the Whole for this item early in January 2008.

6) UNFINISHED BUSINESS

7) ADJOURNMENT

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| Resolution No.: 91/07 | |
| Moved By: | Donna Blunt |
| Seconded By: | Ron Giardetti |
| THAT the hour of 4:57 having arrived the meeting adjourn. | |
| CARRIED | |

CONFIRMED AND ADOPTED THIS

DAY OF

2007

Reeve

Clerk