

**MINUTES OF THE NINTH MEETING OF THE COMMITTEE OF THE WHOLE OF COUNCIL
HELD ON TWENTIETH DAY OF NOVEMBER 2007 AT THE MUNICIPAL OFFICE, 420
LESLIE AVENUE, THUNDER BAY, ONTARIO AT THE HOUR OF 4:30 P.M.**

THOSE PRESENT: Councillor Donna Blunt, Chair
Councillor Alana Bishop
Councillor Ab Covello

Reeve Maria Harding

ALSO PRESENT: Wendy Hamlin, Clerk
Eric Collingwood, CAO
Craig Baumann, Manager of Operations
Blair Arthur, Fire Chief
Alan Cooke, Chief Building Official
Joe Drcar, Deputy Fire Chief
Karen Kelner, Deputy Treasurer
Zohrab Mawani, Ventus Energy
Gary Maxwell, working with Ventus
Mike Scubie, VFIS
3 other persons in audience

ABSENT Councillor Ron Giardetti, with regrets

1) CALL TO ORDER

Resolution No.: 77/07	
Moved By:	Ab Covello
Seconded By:	Donna Blunt
THAT this meeting of the Committee of the Whole of Council is hereby called to order at 4:30 pm.	
CARRIED	

2) DISCLOSURE OF PECUNIARY INTEREST

There was no disclosure of pecuniary interest by any member of the Committee on any item listed on the agenda.

3) APPROVAL OF AGENDA

The Chair requested the Committee move the Deputations and Presentations prior to the Committee going into closed session. The Committee agreed.

Resolution No.: 78/07	
Moved By:	Donna Blunt
Seconded By:	Ab Covello
THAT the agenda be accepted as presented.	
CARRIED	

4) CLOSED SESSION

- A) To discuss personnel matters – Fire Department

This item was deferred to after Item 5, as noted earlier in the meeting.

5) PETITIONS AND DELEGATIONS

- A) Zohrab Mawani, Ventus Energy – Update on Lakehead Wind Park

Zohrab Mawani of Ventus Energy thanked the Committee for allowing him to attend. He then completed a PowerPoint presentation.

Mr. Mawani informed the Committee that Ventus Energy is now part of a new company, Suez Energy International. He reviewed the hierarchy of the new organization, noting that the Ventus Energy’s office will remain in Toronto. He gave the status of the Lakehead Windfarm. And answered questions throughout the presentation. There was a discussion on the planned road network.

The Committee thanked Mr. Mawani for completing his presentation.

At this time the Chief Administrative Officer requested to complete his presentation on Tangible Assets. The Committee agreed.

Item 7 F) i) The CAO reviewed a few changes made to the tangible assets policy statement since the agenda package was printed. He then completed a PowerPoint presentation on the importance of tangible assets; the action plan outlined within the policy statement; and some of the new issues that the Municipality will be dealing with.

The Reeve joined the meeting at this time.

The CAO answered questions throughout the presentation. He reviewed the Asset Register and explained the process and method including the breakdown of classifications. He reviewed the legislative aspects of the Tangible Capital Assets, which requires municipalities to be accountable for assets.

Item 4) Closed Session was dealt with at this time as discussed earlier in the meeting.

Present for the closed session were the Committee members, CAO, Clerk, Fire Chief and Deputy Fire Chief. The discussion centred on the hiring fire department members and the candidates for same.

Resolution No.: 79/07	
Moved By:	Ab Covello
Seconded By:	Donna Blunt
THAT we adjourn to meeting in closed session to discuss personnel matters.	
CARRIED	

Resolution No.: 80/07	
Moved By:	Donna Blunt
Seconded By:	Ab Covello
THAT we resume meeting in open session.	
CARRIED	

The Manager of Operations, the Chief Building Official and 2 other persons re-entered the Council Chambers.

6) REPORTS AND COMMITTEES

A) By-law Enforcement

B) Building and Planning

i) Chief Building Official's Monthly Report

The Chief Building Official reviewed his monthly report. There was a brief discussion on the occupancy reports. Mr. Cooke answered questions of the Committee throughout his presentation.

ii) Status Report – Buryniuk Subdivision

The CAO reviewed the status report with respect to the Buryniuk Subdivision. There was a brief discussion on this matter. There was also a short discussion on the Forestry by-law regulations.

C) Public Works

i) Manager of Operation's Monthly Report

The Manager of Operations gave a summary of his report on the work completed by the Public Works Department. He reviewed the cost-sharing amount for the work completed on Copenhagen Road.

The Manager of Operations informed the Committee that he met with Northwest Engineering with respect to the Mickelson Subdivision. He has received a statutory declaration from the owners. He was requesting that the Maintenance Guarantee be released. After a short discussion the following resolution was passed.

Resolution No.: 81/07

Moved By: Donna Blunt

Seconded By: Ab Covello

THAT the Committee of the Whole recommends Council release the \$25,000. Maintenance Guarantee to Mickelson Family Inc. as recommended in the Manager of Operation's report to the Committee of the Whole of Council dated November 15, 2007.

CARRIED

ii) Canadian Pacific Railway – Proposed Warning Signs

The CAO spoke to the deputation from Transport Canada and the method for Applying for funding to install the warning systems at the four CP crossings. There was a discussion held on the maintenance costs for current crossings.

At this time the Chair requested the Reeve take the Chair to allow her to speak to the matter. Councillor Bishop then reviewed the history that lead to the proposed warning systems and gave her comments on same.

At this time the Reeve turned the Chair back to Councillor Bishop.

There was a discussion on the warning systems being needed for the double tracks crossings and on the future cost sharing for annual maintenance.

Resolution No.: 82/07

Moved By: Ab Covello
Seconded By: Donna Blunt

WHEREAS the Committee of the Whole of Council has reviewed a submission from the Canadian Pacific Railway with respect to proposed warning systems required at four intersections located along the Canadian Pacific Railway Nipigon Subdivision, as a cost sharing project whereby CP could make application to the federal Minister for 80%, the Municipality would contribute 12.5% with the Railway putting in other 7.5% of the costs;

AND THAT the Committee recommends Council budget annually for the installation and completion of the projects as listed below;

- 1) the East Loon Road, being Mileage 100.50, and West Loon Road, being Mileage 120.00, both be budgeted for installation and completion in 2008;
- 2) Mackenzie Station Road, being Mileage 113.98, be budgeted for installation and completion in year 2009; and
- 3) Road No. 5 North, being Mileage 96.43, be budgeted for installation and completion in year 2010.

CARRIED

- D) Fire Department
i) Fire Chief's Monthly Report

The Fire Chief reviewed his report and informed the Committee that Mike Scubie was present to answer any questions the Committee may have with respect to the Volunteer Firefighter Insurance System (VFIS) Insurance.

Mr. Scubie reviewed the history of the company along with the current costs of the firefighters benefits compared to the proposed costs, which would supply a higher level of coverage. After a discussion period the following resolution was passed.

Resolution No.: 83/07

Moved By: Donna Blunt
Seconded By: Ab Covello

THAT the Committee of the Whole recommends Council approve a new policy with the Volunteer Firefighter's Insurance Services (VFIS) as outline in his report dated November 15, 2007.

CARRIED

The applications submitted to become members of the Fire Department had been discussed earlier in the Committee's closed session.

Resolution No.: 84/07

Moved By: Donna Blunt
Seconded By: Ab Covello

THAT the Committee of the Whole of Council recommends Council approve the applications for firefighters as requested in the Fire Chief's November 15, 2007 monthly report.

CARRIED

At this time there was a discussion on the emergency tabletop exercise scheduled for November 21st, 2007 and the CAO recommended Council attend the exercise. There was a lengthy discussion on the Emergency Measure Organization and services it provides to the member municipalities.

- E) Administration
- F) Finance Department
 - i) Tangible Capital Assets Policy

This item was dealt with earlier in the meeting, after the Deputations by Ventus Energy.

- ii) Year to Date Expenditures

The CAO reviewed the year to date expenditures and explained how the Gas Revenue works. He answered various questions of the Committee.

- G) Police Service's Board
- H) Committee of the Whole
- I) Boards and Committees
 - i) Lakehead Region Conservation Authority minutes of meeting held September 19, 2007

Councillor Blunt inquired as to what the LRCA has completed for the Municipality. The CAO informed Council that the maps were completed; but not the Geographic Information System (GIS) as yet.

- ii) Thunder Bay District Social Services Administration Board 2007 Report submitted by Gwen Garbutt was noted.

- J) Reports of Reeve and Council

7) CORRESPONDENCE

- A) It was noted that Nadene Hunley had received her Accredited Committee Secretary-Treasurer (ACST) designation.

8) UNFINISHED BUSINESS

- A) Review of Council's Procedural By-law

After discussion the Committee agreed to the amendment to Section 4.6 in the appointment of the Chair and Acting Reeve monthly rather than every six months.

Resolution No.: 85/07

Moved By: Ab Covello
Seconded By: Donna Blunt

THAT the Committee of the Whole recommends Council adopt the proposed Procedural By-law, as amended.

CARRIED

9) NEW BUSINESS

A) George Jeffrey Children's Foundation – Request for sponsorship

The letter from George Jeffrey Children's Foundation was noted and the contents reviewed.

10) OTHER BUSINESS

Councillor Covello inquired the about the complaints this respect to recreation trailers. The CAO informed him that he received a further complaint, which the person undertook to forward in writing.

Councillor Covello informed that Committee that the Municipal Retirees Organization Ontario (MROO) placed a thank an article in its newsletter thanking Shuniah for undertaking to pay for its retiring employees memberships.

11) ADJOURNMENT

Resolution No.: 86/07	
Moved By:	Donna Blunt
Seconded By:	Ab Covello
THAT the hour of 7:30 pm having arrived the meeting adjourn.	
CARRIED	

CONFIRMED AND ADOPTED THIS

DAY OF

2007

Reeve

Clerk