

**MINUTES OF THE NINETEENTH REGULAR MEETING OF COUNCIL HELD ON TWENTY-SECOND DAY OF OCTOBER 2007 AT THE MUNICIPAL OFFICE, 420 LESLIE AVENUE, THUNDER BAY, ONTARIO AT THE HOUR OF 5:30 P.M.**

**THOSE PRESENT:** Reeve Maria Harding  
Councillor Alana Bishop  
Councillor Donna Blunt  
Councillor Ab Covello

**ALSO PRESENT:** Wendy Hamlin, Clerk  
In audience – Jo-Anne Hamelin

**ABSENT:** Councillor Ron Giardetti, with regrets

1) **CALL TO ORDER**

<b>Resolution No.: 328/07</b>	
<b>Moved By:</b>	Alana Bishop
<b>Seconded By:</b>	Donna Blunt
THAT this meeting of Council is hereby called to order at 5:30 p.m.	
<b>CARRIED</b>	

2) **DISCLOSURE OF PECUNIARY INTEREST**

There was no disclosure of pecuniary interest by any member of Council on any item listed on the agenda.

3) **APPROVAL OF AGENDA**

It was noted that the Fire Chief was requesting an addition to the agenda for approval of a JEPP Funding application; the deadline to submit the application is prior to Council's next regular meeting. After discussion the following resolution was passed.

<b>Resolution No.: 329/07</b>	
<b>Moved By:</b>	Alana Bishop
<b>Seconded By:</b>	Donna Blunt
THAT the agenda be accepted as presented with the following addition:  Item 7) D) I) Approval for JEPP Funding Application.	
<b>CARRIED</b>	

4) **CLOSED SESSION**

5) **MINUTES OF PREVIOUS MEETING**

A) Minutes of the Eighteenth Regular Meeting held on October 9, 2007

The Clerk undertook to correct the typos noted and discussed by Council.

**Resolution No.: 330/07**

**Moved By:** Ab Covello  
**Seconded By:** Alana Bishop

THAT the minutes of the Eighteenth Regular Meeting of Council held October 9, 2007 be adopted as circulated.

**CARRIED**

B) Any Matters arising from the minutes

6) PETITIONS AND DELEGATIONS

7) REPORTS AND COMMITTEES

A) By-law Enforcement

B) Building and Planning

C) Public Works

i) Declare Surplus Equipment

It was the consensus of Council that department managers should be present at Council with first time requests and further that these requests should be brought forward to the Committee of the Whole of Council for recommendation prior to coming to Council for approval. It was further noted that once the new procedural by-law is in place Council will meet as Committee of the Whole prior to each regular Council meeting, which will help streamline this procedure.

**Resolution No.: 331/07**

**Moved By:** Alana Bishop  
**Seconded By:** Ab Covello

THAT the following item be declared surplus equipment;

Unit #41 1983 John Deere 500c Loader Backhoe  
Serial Number 352901T

AND THAT the Manager of Operations is authorized to advertise the above noted equipment for sale.

**CARRIED**

D) Fire Department

i) Approve JEPP Funding Application

There was a short discussion on the Fire Chief not being present to speak to his request to Council for approval to make an application through the Joint Emergency Preparedness Program (JEPP) for funding. Council would like to clarify some matters prior to considering same; therefore a short break was called to allow the Clerk to contact the Fire Chief by telephone.

Once Council was back in session, the Clerk reported the Fire Chief's response to the questions asked. After a brief discussion the following resolution was passed.

**Resolution No.: 332/07**

**Moved By:** Alana Bishop  
**Seconded By:** Donna Blunt

THAT Council hereby authorizes the Fire Chief to apply for funding through the Joint Emergency Preparedness Program (JEPP) to replace the communications infrastructure (repeater) as outlined in his report received October 22, 2007.

**CARRIED**

- E) Administration  
i) Public Input with respect to Notice of Passing of By-laws – Council Procedural By-law

The Reeve asked if anyone present would like to speak to the proposed Procedural By-law. There was no response.

At this time, Councillor Covello informed Council that he would bring forward, at the next Committee of the Whole of Council meeting, a request for two amendments to the proposed procedural by-law. Both amendments would be to Section 4.6, the first would appoint the Acting Reeves monthly rather than every 6 months and the second would include the Acting Reeve be appointed as Chair of the Committee of the Whole of Council for the same month.

- ii) Public Input with respect to Notice of Passing of By-laws – Building Permit Fees

The Reeve asked if anyone present would like to speak to the proposed Building Fee By-law. There was no response.

- iii) CUPE – Notice to Bargain

The following resolution was passed without comment.

**Resolution No.: 333/07**

**Moved By:** Donna Blunt  
**Seconded By:** Alana Bishop

THAT we hereby acknowledge receipt of the Notice to Bargain from Canadian Union of Public Employees (CUPE) Local 87;

AND FURTHER BE IT RESOLVED THAT Council does hereby appoint the Chief Administrative Officer; the Manager of Operations and a Solicitor (if required) to negotiate on behalf of the Corporation of the Municipality of Shuniah.

**CARRIED**

- F) Finance Department  
i) Public Sector Accounting Board (PSAB) Workshop

After a brief discussion on the PSAB workshop the following resolution was passed.

**Resolution No. 334/07**

**Moved by:** Alana Bishop  
**Seconded by:** Ab Covello

THAT Eric Collingwood is hereby authorized to attend the Public Sector Accounting Board's workshop November 1, 2007 being held in Thunder Bay and that his expenses be paid according to policy.

**CARRIED**

- G) Police Service's Board  
i) Minutes of Shuniah Police Service's Board Meeting held August 22, 2007

The Clerk informed Council that in error, the Committee of Adjustment minutes were copied, but not listed on the agenda whereas the Shuniah Police Services Board minutes were listed on the agenda but not copied in Council's Agenda Packages. She apologized for the mix-up and requested permission to bring back the minutes, properly listed, to the next regular meeting. Council agreed.

- ii) Ontario Provincial Police Monthly report for September 2007  
iii) OPP Response Time – O'Connor Point

Councillor Covello explained the date of the incident at O'Connor Point could not be clarified. There was a discussion on the letter submitted by Staff Sgt. Mantey. The Reeve explained that the Municipality would need to set up a system to put snap set ticketing in place, which would allow the officers to leave a ticket on the vehicles.

- H) Committee of the Whole  
I) Boards and Committees  
i) Thunder Bay District Municipal League (TBDML) Fall Meeting being in Thunder Bay November 23<sup>rd</sup> & 24<sup>th</sup>, 2007

After discussion as to who would like to attend the TBDML fall meeting the following resolution was passed. As Councillor Giardetti was not present, he was included in the approval to attend, however staff will confirm this with him before registration is sent.

**Resolution No.: 335/07**

**Moved By:** Donna Blunt  
**Seconded By:** Alana Bishop

THAT the following persons are hereby authorized to attend the Thunder Bay District Municipal League Fall Meeting being held in Thunder Bay on November 23<sup>rd</sup> and 24<sup>th</sup>, 2007.

Ron Giardetti, Ab Covello, Donna Blunt, Eric Collingwood, Maria Harding

**CARRIED**

- J) Reports of Reeve and Council

Councillor Blunt spoke to a newspaper article with respect to a resident's concern on the proposed highway reconstruction and would like the portion of highway, which is scheduled to be by-passed and where Terry Fox ended his

run be declared historical. She will bring this forward later in the agenda under Other Business.

8) CORRESPONDENCE

A) General

B) Referred

9) BY-LAWS

A) A by-law to establish Procedures for Council and its Committees

The Reeve stated that Councillor Covello's comments given earlier in the meeting, with respect the amendments to the proposed procedural by-law have been noted and that Council will discuss this by-law at its next Committee of the Whole of Council meeting.

**Resolution No.: 336/07**

**Moved By:** Alana Bishop

**Seconded By:** Donna Blunt

THAT a by-law to establish procedures for Council and its Committees be received and deemed to have been read a First and Second time this Twenty-second Day of October 2007 and that same be referred to the Committee of the Whole.

**CARRIED**

B) A by-law to set building permit fees

**Resolution No. 337/07**

**Moved by:** Ab Covello

**Seconded by:** Alana Bishop

THAT a by-law to set building permit fees be read a First and Second time this Twenty-second Day of October 2007 and that same be referred to Committee of the Whole.

**CARRIED**

Councillor Covello requested that due to the nature of the by-law that third reading be completed.

**Resolution No.: 338/07**

**Moved By:** Donna Blunt

**Seconded By:** Alana Bishop

BE IT RESOLVED THAT a by-law to set building permit fees be received and deemed to have been read a Third time and numbered 2290-07;

AND THAT the said By-law be engrossed in the By-law Book.

**CARRIED**

## 10) UNFINISHED BUSINESS

### A) Motion notification of regulations re recreational vehicles

There was a discussion on Councillor Covello's motion to notify the property owners of the regulations for recreational vehicles on vacant lands. Due to concerns of what people are doing with their the sewage from the recreational vehicles the Municipality will contact the Health Unit to discuss same.

It was noted that the time line for the use of recreational vehicles remains at 30 days until the zoning by-law is amended. This brought about a discussion on what information would be forwarded and to whom it should be sent. Council would also like to see a article in the Spring Newsletter for public awareness.

After a lengthy discussion the following resolution was passed.

#### **Resolution No.: 339/07**

**Moved By:** Ab Covello  
**Seconded By:** Alana Bishop

WHEREAS the Municipality has repealed By-law No.1277, which regulated the use of trailers as it conflicted with the current regulation set out in By-law No. 2038-00 under Section 4.16 being the comprehensive zoning regulations for the Municipality of Shuniah;

AND WHEREAS Council is concerned that the owners of vacant lands may not be aware of the timelines for use of recreational vehicles and for those currently utilizing recreational vehicles on their lands without proper methods for maintenance and disposal of sewage.

BE IT RESOLVED THAT Administration is hereby directed to contact the Thunder Bay District Health Unit to discuss this issue and to formulate a common approach to notify the owners of vacant lands within the various subdivisions of the regulations with respect to the use of recreational vehicles along with information on proper use and maintenance of sewage disposal for same.

**CARRIED**

## 11) NEW BUSINESS

## 12) OTHER BUSINESS

As noted earlier in the meeting, Councillor Blunt reviewed the concerns of Savannah Makinen, who has forwarded a letter requesting Council support her request to have the Ministry recognize the portion of highway that Terry Fox ran on as being a historical site. The Reeve informed Council that she will be meeting with Michael Gravelle on Thursday and undertook prepare a letter under her signature and bring it to him at the meeting. Council concurred.

Councillor Blunt noted that a representative of MTO had undertaken to forward a map of the by-pass. There was a lengthy discussion on MTO's future plans. The Clerk was directed to contact MTO and request when map would be forwarded.

Councillor Blunt informed Council while she was in attendance at the last spring TBDML conference she discovered that none of the other Municipalities are in support of the 4-laning, but would support 3-laning with the existing highway.

