Application for Consent
Under Section 53 of the
Planning Act

Committee of Adjustment of the Municipality of Shuniah

NOTE TO APPLICANTS:

An application to the Committee of Adjustment may not be considered without the approval of the Thunder Bay District Health Unit. Prior to submitting an application to the Committee of Adjustment contact the Thunder Bay District Health Unit, Septic and Land Division Section, for guidelines and fee structure. The Health Unit is located at 999 Balmoral Ave. Phone 625-7990.

In this form the term "subject land" means the land to be severed and the land to be retained.

Completeness of the application,

The mandatory information must be provided by the applicant is indicated by black arrows on the left side. This information is prescribed in the Schedule to Ontario Regulation 547/06 amending O. Reg. 197/96 made under the Planning Act. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the application will be returned, or refused for further consideration until the information and fee have been provided and the time period referred to in subsection (14) does not begin.

The application form also sets out other information that will assist the Municipality and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making decisions. As a result, the application may be refused. *Applications to the Committee of Adjustment are processed in accordance with Provincial Legislation and information provided by the applicant.*

It is, therefore, the responsibility of the applicant to ensure the accuracy and completeness of the application PRIOR to its submission to this office.

Meeting dates will only be determined upon receipt of a COMPLETED application. Once the application is determined complete revisions and/or changes to the application, including dimensions, will not be allowed. Please ensure the accuracy of your application. Errors or omissions may require a further application and additional expense. Confirmation of the current zoning on your property may be obtained from the Planning Department.

Submission of the Application,

ONE application form is required for each parcel to be severed, accompanied with a sketch.

The application MUST be signed by the owner(s) or authorized agent in the presence of a Commissioner, Notary Public, etc.

OFFICE USE ONLY:

Application No. _____ ***Receipt No._____***

Date Application Approved for Process _____

1. **APPLICANT INFORMATION**:

➢ Name of Applicant:_____

Mailing Address:_____

City _____ Prov _____ Postal Code_____

Telephone Number_____Cell: _____ Fax Number_____

Email:_____

➢ Registered Owner: _____

if different than applicant **An owner's authorization is required if the applicant is not the owner**

Mailing Address:_____

City _____ Prov _____ Postal Code_____

Telephone Number_____cell: _____Fax Number_____

Solicitor/Authorized Agent_____

City _____ Prov _____ Postal Code_____

_____

Telephone Number_____Cell: _____ Fax Number_____

All correspondence will be sent to Applicant/Owner and Agent

2. .**LOCATION OF THE SUBJECT LAND**

➢ Property Roll Number – 58-28-0__0-00__-_____-00__

(obtained from tax bill or assessment notice)

Complete the applicable boxes:

Concession No.	Section No.
Registered Plan No.	Lot(s) No.
Mining Location	
Reference Plan No.	Part(s)

➢ Restrictions - Please indicate the nature of any restrictive covenants or easements affecting the subject lands and describe each easement or covenant and its effect.

_____ _____

➢ If known, the name of person(s) to whom the land or interest in land is to be conveyed, leased or mortgaged

_____

3. **TYPE AND PURPOSE OF THE PROPOSED TRANSACTION**

➢ *Transfer*: [ ] Creation of a New Lot
[ ] Addition to a lot
[ ] an easement
[ ] Other_____

Other: [ ] a charge
[ ] a lease
[ ] a correction of title

If a lot addition, identify the lands to which the parcel will be added._____

_____

If known the name of the person to whom the land or an interest in the land is to be transferred, charged or leased_____

4. **DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION**

➢ **LAND DESCRIPTION**

	Severed	Retained
Frontage		
Depth		
Area		

➢

5. **ROAD ACCESS**

Common Name of Road_____

➢

6. **ROAD OWNERSHIP**

	Severed	Retained
Municipality		
Ministry of Transportation		
Private		
Other		

7. **ROAD MAINTENANCE**

	Severed	Retained
Municipality		
Ministry of Transportation		
Private		
Other		

8. **WATER ACCESS**

(a) If the proposed access is by water, please describe the nearest public boat launching and car parking facility.

_____

(b) How far is it from the property, and what facilities are there?

_____

OTHER ACCESS (Specify)_____

9. **WATER SUPPLY**

	Severed	Retained
Municipality		
Private: well, lake or communal (specify)		

10. **SEWAGE**

	Severed	Retained
Municipality		
Private: septic, pit, chemical (specify)		

A certificate of approval from the local Health Unit or Ministry of the Environment submitted with this application will facilitate the review.

11. **BUILDINGS** (please include Description, Dimensions, and Dates of Construction)

	Severed	Retained
Existing		
Proposed		

12. **LAND USE**

	Existing	Proposed
Official Plan Designation		
Zoning		

13. ARE ANY OF THE FOLLOWING USES OR FEATURES ON THE SUBJECT LANDS OR WITHIN 500 METRES OF THE SUBJECT LAND, UNLESS OTHERWISE SPECIFIED. Please check the appropriate boxes, if any apply.

Use or Feature	On the Subject Land	Within 500 metres of Subject Land, unless otherwise specified (indicate approximate distance)
an agricultural operation, including livestock facility or stockyard		
a landfill		
a sewage treatment plant or waste stabilisation plant		
a provincially significant wetland (Class 1, 2 or 3 Wetland)		
a provincially significant wetland within 120 metres of the subject lands		
flood plain		
a rehabilitated mine site		
a non-operating mine site within 1 kilometre of the subject land		
an active mine site		
and industrial or commercial use, and specify the use(s)		
an active railway line		

14. **HISTORY OF THE SUBJECT LAND**

- Is this a resubmission of an earlier proposal? [ ] Yes [ ] No

- Has the parcel intended to be severed ever been, or is it now the subject of an application for a plan of subdivision under section 51 of the Planning Act, or a consent under section 53 of the Act

  Yes [ ] No [ ]

  If yes, File Number - _____

  Decision of the application - _____

15. **CURRENT APPLICATIONS**

- Is the subject land currently the subject of a proposed

  [ ] Official Plan Amendment [ ] Zoning Amendment [ ] Minor Variance

  If yes, and if known, specify the file number and status of the application

  _____

- Are there applications for additional consents on this holding?

  Yes [ ] No [ ]

16. **OTHER INFORMATION**

Is there any other information you think may be useful to the Municipality or agencies in reviewing this application? If so, explain below or attach on a separate page.

_____

_____

_____

AFFIDAVIT OR SWORN DECLARATION

I/We, _____of the _____

_____in the County/District/Regional Municipality of _____

_____solemnly declare that all the statements contained in this application are true, and I/We make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

DECLARED before at the

_____ of _____)
(city))
in the _____ of)
(District))
_____)
)
this _____ , day of)
)
_____ , 19_____)

A Commissioner, etc.

AUTHORIZATIONS

If the **applicant is not the owner** of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

AUTHORIZATION OF OWNER FOR AGENT /APPLICANT TO MAKE THE APPLICATION

I, _____, am the owner of the land that is the subject of this application for a consent and I authorize _____ to make this application on my behalf.

_____ _____
Date *Signature of Owner*

If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set our below.

AUTHORIZATION OF OWNER FOR AGENT/APPLICANT TO PROVIDE PERSONAL INFORMATION

I, _____, am the owner of the land that is subject of this application for a consent for the purposes of the Freedom of Information and Protection of Privacy Act I authorize _____ as my agent for this application, to provided any of my personal information that will be included in this application or collected during the process on of the application.

_____ _____
Date *Signature of Owner*

CONSENT OF THE OWNER TO THE MUNICIPALITY OF SHUNIAH:

Complete the consent of the owner concerning personal information set out below.

AUTHORIZATION OF OWNER TO THE USE
AND DISCLOSURE OF PERSONAL INFORMATION

I, _____, am the owner of the land that is subject of this application for a consent and for the purposes of the Freedom of Information and Protection of Privacy Act I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

_____ _____
Date *Signature of Owner*

NOTE:

1. Each application must be accompanied with a fee of $500.00.

2. **ALL** mandatory information **MUST** be submitted and the sketch completed **BEFORE** the application(s) will be accepted for processing.

3. A sketch must accompany the application showing,

   a) the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;

   b) the distance between the subject land and the nearest municipal lot line or landmark such as a bridge or railway crossing;

   c) the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained;

   d) the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;

   e) the approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;

   f) the existing uses on adjacent land, such as residential, agricultural and commercial uses;

   g) the locations, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;

   h) if access to the subject land is by water only, the location of the parking and boat docking facilities to be used;

   i) the location and nature of any easement affecting the subject land.

   PLEASE INSURE **ALL** PERTINENT INFORMATION IS CONTAINED ON A SINGLE SKETCH ONLY. THE MAXIMUM SIZE FOR THE ACCOMPANYING SKETCH SHALL BE **11" X 17"**. It is up to the applicant to ensure that the information provided is accurate.