

# ***SHUNIAH POLICE SERVICES BOARD***



## **A G E N D A**

**Regular Meeting to be held on**

**May 16, 2018 at 5:00 pm**

**In Council Chambers**  
420 Leslie Avenue, Thunder Bay ON

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\* Hard Copy at Meeting

1) ***CALL TO ORDER {res}***

2) ***APPROVAL OF AGENDA {res}***

3) ***DISCLOSURE OF PECUNIARY INTEREST***

4) ***MINUTES OF PREVIOUS MEETING***

A) Minutes of the Police Services Board meeting held on April 16, 2018 ***{res}***\*

5) ***BUSINESS ARISING FROM THE MINUTES***

6) ***PETITIONS AND DELEGATIONS***

7) ***REPORTS***

A) Ontario Provincial Police (OPP) Monthly Report - ***{\*to be presented at the Meeting}***

B) Status Report of Ongoing Business\*

8) ***CORRESPONDENCE***

- A) Thunder Bay OPP - May 2018 newsletter
- B) Ministry of Community Safety and Correctional Services (MCSCS)
  - 2018-19 Civil Remedies Grant Program
  - Police Week 2018 – May 13-19, 2018

9) ***OLD BUSINESS***

- A) MTO's Response to Council re Intersection Safety
- B) Safer Ontario Act 2018 received Royal Assent
- C) Update on the Grants Transformation

10) ***NEW BUSINESS***

- A) Allan Gordon, Staff Sergeant, Detachment Commander to bring forth future plans of policing service

11) ***OTHER MATTERS FOR DISCUSSION***

12) ***ADJOURNMENT {res}***

MINUTES OF THE THIRTIETH REGULAR MEETING OF THE SHUNIAH POLICE SERVICES BOARD HELD ON THE SIXTEENTH DAY OF APRIL 2018 AT THE MUNICIPAL OFFICE LOCATED AT 420 LESLIE AVENUE, THUNDER BAY ONTARIO AT THE HOUR OF 5:00 P.M.

PRESENT:

Board Members	Robert Van Natto, Chair and Municipal Appointee Don Smith, Council Appointee Karen Cameron Powell, Provincial Appointee
Police Representatives:	Inspector Jim Graham Sergeant Dave Moscall Staff Sergeant John Reppard Constable Gary Wojciechowski
Also Present:	Wendy Hamlin, Secretary

1) CALL TO ORDER

Resolution No. 345/18	
Moved By:	D Smith
Seconded By:	Karen Cameron Powell
THAT the Shuniah Police Services Board meeting is hereby called to order at the hour of 5 p.m.	
CARRIED	

2) APPROVAL OF AGENDA

Resolution No. 346/18	
Moved By:	Karen Cameron Powell
Seconded By:	Don Smith
THAT the agenda be accepted as presented.	
CARRIED	

3) DISCLOSURE OF PECUNIARY INTEREST

There was no disclosure of pecuniary interest by any member of the Board on any item listed on the agenda.

4) MINUTES OF PREVIOUS MEETING

A) Minutes of the Police Services Board meeting held on March 19, 2018

Resolution No. 347/18	
Moved By:	Don Smith
Seconded By:	Karen Cameron Powell
THAT the minutes of the Police Services Board meeting held on March 19, 2018 be adopted as circulated.	
CARRIED	

5) BUSINESS ARISING FROM THE MINUTES

6) PETITIONS AND DELEGATIONS

7) REPORTS

A) Ontario Provincial Police (OPP) Monthly Report

Constable Gary Wojciechowski reviewed the OPP Report for the month of March for the Board and discussions were held on the following matters:

- There were 4 false alarm calls. All alarms were cancelled prior to the officer's arrival.
- There were approximately 44 vehicles checked as a result of 8 R.I.D.E.'s. One seatbelt ticket was issued along with Highway Traffic Act warnings.
- On the 29<sup>th</sup> of March 2018 OPP received information of a 28 year old male who was known to have an arrest warrant with the Thunder Bay City Police. Officers attended the area and located the male. The male was arrested for his outstanding warrants and transported to the Thunder Bay City Police Detachment.

Total Calls for Service:	<u>2017</u>	<u>2018</u>
January	36	36

Constable Wojciechowski then reviewed the remainder of the report item by item.

B) Status Report of Ongoing Business

Inspector Graham introduced Sgt. Moscall to the Board. The status report was reviewed and noted.

8) CORRESPONDENCE

The following matters of Correspondence were noted, and the contents reviewed, and any direction given is a noted:

- A) Thunder Bay OPP - March 2018 newsletter
- B) Ministry of Community Safety and Correctional Services (MCSCS)
  - Memo 2018-0026 - Patient Safety Death Review Committee (PSDRC) Report – MCSCS Response to Report Recommendations
- C) OAPSB – Thanks to Membership from the Chair, Ottawa Police Services Board
- D) The Canadian Institute's 9th Annual Law of Policing conference in Toronto May 1 – 2, 2018

9) OLD BUSINESS

10) NEW BUSINESS

The following matters of New Business were noted, and the contents reviewed, and any direction given is a noted:

- A) MCSCS - 2018/19 – 2019/20 - Reduce Impaired Driving Everywhere (R.I.D.E.) Grant Program – Call for Applications

11) OTHER MATTERS FOR DISCUSSION

12) ADJOURNMENT

Resolution No: 348/18	
Moved By:	Karen Cameron Powell
Seconded By:	Don Smith
THAT the hour of 5:20 pm having arrived and meeting adjourn	
CARRIED	

CONFIRMED AND ADOPTED THIS                      DAY OF                      , 2018

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary



## THUNDER BAY OPP – MAY NEWSLETTER

### OPP SEE FIVE YEAR HIGH IN SEAT BELT CHARGES OVER EASTER LONG WEEKEND

Despite warning road users ahead of the long weekend and their high visibility throughout the weekend, the Ontario Provincial Police (OPP) laid 1,524 seat belt charges during their Easter Long Weekend Seat Belt Campaign (March 30-April 2, 2018).

The charges mark a five-year high in Easter Long Weekend seat belt offences. With ten (10) seat belt-related deaths on OPP-patrolled roads so far this year, the OPP is reminding drivers and passengers that choosing to not buckle up continues to cost road users their lives.

### 2017 MARKED DRAMATIC INCREASE IN ROAD, BOATING AND SNOWMOBILE DEATHS

On the road:

A total of 343 people died on OPP-patrolled roads last year, marking a five-year high. By comparison, there were 307 deaths in 2016.

The OPP responded to 68,794 collisions last year, 304 of which were fatal. By comparison, there were 67,450 crashes in 2016 with 275 of the incidents resulting in fatalities.

Three of the Big Four fatality causal factor categories were up last year over the previous year:

Big Four	2017	2016
Inattentive-related:	83	64
Speed-related:	75	54
Seat belt-related:	49	45
Alcohol/drug-related:	46	47



Ontario Provincial Police

## Newsletter

### Motorcycles:

Forty eight (48) motorcyclists died last year, marking the highest number of motorcycle deaths in ten years. Also marking a ten-year high are the 27 motorcyclists who were driving properly (not at fault) at the time of the collision. There were 36 motorcycle deaths in 2016.

### Transport trucks:

Ninety one (91) people died in 76 collisions that involved a commercial transport truck, marking another ten-year high. By comparison, 77 people died in 66 fatal transport truck collisions in 2016. The driver of the transport truck accounted for 15 of last year's 91 fatalities, while 76 of the victims were in other vehicles involved (69), four (4) were pedestrians and three (3) were passengers in the transport truck.

### Pedestrians:

Fewer pedestrian were killed last year with 27 deaths, compared to 39 deaths in 2016.

### Snowmobilers:

Snowmobile fatalities reached an all-time record high in 2017, with 29 deaths. Excessive speed, loss of control and driver inattention led the list of primary causes. There were 16 snowmobile deaths in 2016.

### Boaters/paddlers:

Marine (boating) fatalities reached an eight-year high with 31 people dying last year, compared to 23 deaths in 2016. With falling overboard being the lead contributing factor both years, the outcome could have been different for the 42 victims who were found not (or not properly) wearing a personal floatation device over the two-year period.

### Off-road:

A total of 22 people died in off-road vehicle incidents last year which is the same number of deaths as in 2016. Approximately half of those who died over the two-year period were found not wearing a helmet.

"The OPP is saddened and disappointed to see 2017 mark one of the worst years in recent history for fatalities on and off the road. As is the case every year, the majority of these deaths were preventable and attributed to poor driving behaviours. Until all drivers respect and observe road, off-road and marine laws that are designed to keep us all safe, these tragic deaths will continue". - Commissioner J.V.N. (Vince) HAWKES, Ontario Provincial Police



## UPDATE - OPP GUN AMNESTY AT MID-CAMPAIGN

Ontario Provincial Police (OPP) have safely secured dozens of weapons and hundreds of rounds of ammunition midway through a month-long Gun Amnesty campaign.

As of April 16, 2018, there have been 218 gun amnesty calls for service in OPP jurisdiction, 42 of which were received through the online reporting option on the OPP website. Since the launch of the gun amnesty, 267 items were recovered through appointments made with OPP officers. These included restricted, prohibited, replica, and vintage weapons. Just over 5,200 pieces of ammunition were surrendered during this period, including a quantity of hollow point bullets.

The gun amnesty will be in effect until Monday, April 30, 2018 for any Ontario resident who wishes to voluntarily surrender unwanted or illegally-owned firearms, weapons, accessories, or ammunition. The public is reminded that no amnesty is offered for people who turn in weapons that have been used in the commission of a crime and no anonymous submissions will be accepted.

Interested gun owners are strongly urged to call the OPP (or their local police service's) non-emergency number at 1-888-310-1122 to arrange for officers to attend and safely retrieve the weapons. Gun owners can also use the OPP website at [opp.ca/gunamnesty](http://opp.ca/gunamnesty) -- or the Citizen Self Reporting tool to notify police.

Under NO circumstances should anyone deliver guns or ammunition directly to police facilities.

## DID YOU KNOW

- The Gun Amnesty does not prevent or limit the transfer of ownership or sale of firearms to and by third parties who have a valid [Possession and Acquisition Licence](#) .
- During the amnesty, police will not recommend weapons-related Criminal Code charges that might otherwise apply to people who are turning in firearms and ammunition.
- Although a majority of firearms surrendered to police will be destroyed, a number of firearms may be retained for historical, educational or training purposes.
- All municipal police services in Ontario are participating in the Gun Amnesty.
- For more information on the Canadian Firearms Program visit the RCMP's national website at <http://www.rcmp-grc.gc.ca/cfp-pcaf/index-eng.htm>. There you will find some general safety information, as well as information on [Inherited Firearms](#).





Ontario Provincial Police

## Newsletter

### BEAR ENCOUNTERS – WHO DO I CALL?

This time of year, we see more bears come into urban areas in search of food. Not every bear sighting is an emergency situation. Here is who to call if you encounter a bear.

#### Non-Emergency Encounters

Call the toll-free Bear Wise reporting line at 1-866-514-2327 (TTY 705-945-7641) if a black bear is:

- Roaming around, checking garbage cans
- Breaking into a shed where garbage or food is stored
- In a tree
- Pulling down a bird feeder or knocking over a barbecue
- Moving through a backyard or field but is not lingering.

This line operates 24-hours a day, seven days a week, from April 1 to November 30. Staff can provide advice about bear behaviour, how to avoid human-bear interactions and how to remove attractants from your property.

#### Emergency Situations

Call 911 or your local police force if a bear poses an immediate threat to personal safety by exhibiting threatening or aggressive behaviour, such as:

- Entering a school yard when school is in session
- Stalking people and lingering on-site
- Entering or trying to enter a residence
- Wandering into a public gathering
- Killing livestock/pets and lingering on site.

Police are the first responder for any emergency situation. If requested by police, the Ministry of Natural Resources and Forestry will respond to emergency situations to assist during daylight hours.



## BE BEAR WISE AND PREVENT BEARS FROM VISITING YOUR COMMUNITY

### *Ontario and OPP Share Safety Tips as Bears Return From Hibernation*

Ontario and the Ontario Provincial Police (OPP) are reminding people to do their part to avoid human-bear interactions this spring, and encouraging them to check around their homes and remove the most popular bear attractants.

April is the beginning of bear season and with it comes an increase in bear sightings in urban areas. As bears wake up after a winter of hibernation, they are faced with a scarcity of natural food sources, leading black bears to forage for food in garbage cans and bird feeders.

Top tips for preventing bears from visiting your neighbourhood include:

- Storing garbage in waste containers with tight-fitting lids
- Putting out garbage only on the morning of pickup
- Filling bird feeders, including seed, suet and nectar, only during the winter when bears are hibernating
- Cleaning food residue and grease from outdoor barbecue grills after each use
- Keeping pet food indoors.

Bears that enter your community are not necessarily a threat, but it is important to know who to call during a bear encounter. For non-emergencies, the province operates a toll-free Bear Wise reporting line (1-866-514-2327). The line is open 24/7 from April 1 to November 30 to provide useful information and best practices.

If a bear is posing an immediate threat by exhibiting threatening or aggressive behaviour, call 911 or your local police.

### QUICK FACTS

- Since 2004, Ontario's [Bear Wise](#) program has been educating people on how to avoid attracting bears and how to prevent human-bear interactions.
- Bears will remember their last source of food and return there when hungry, sometimes travelling over 100 kilometres.

### LEARN MORE

Who to call during a bear encounter

[What you can do to keep bears out of your neighbourhood](#)



Ontario Provincial Police

## Newsletter

### 911 IS FOR EMERGENCIES

Do you know when it is appropriate to call 911 and when it isn't?

The Ontario Provincial Police (OPP) are warning people who are unnecessarily dialing 911 that they are putting the lives of others at risk.

The OPP reminds residents that 911 service should only be used when someone's health, safety or property is in jeopardy or a crime is in progress. When improper 911 calls are made, 911 dispatchers are spending valuable time fielding non-emergent calls that tie up the line and prevent others from reporting real emergencies. It can also prevent police resources from responding to other incidents in a timely manner.

If you require police for a non-emergent situation, contact your local Ontario Provincial Police at 1-888-310-1122.

### LOCK IT OR LOSE IT REMINDER

The Ontario Provincial Police (OPP) would like to remind people to lock their vehicle doors.

With warmer temperatures and nice weather approaching, foot traffic is going to increase, and with it, crimes of opportunity. The OPP once again remind the public that crimes such as theft can be prevented by using some simple tips:

- Lock doors and pocket the keys
- Keep valuables out of sight
- Roll up windows

If you have been a victim and haven't reported it, the OPP would like to know. Police conduct focused patrols to stop crime in areas targeted by criminals, but without the proper information target areas may not get the attention required.

To report online:

- refer to [opp.ca](http://opp.ca)
- Under Contact police, click report online

Otherwise you can contact the OPP at 1-888-310-1122.



## ROMANCE SCAM IS THE MOST EMOTIONALLY DEVASTATING FRAUD

Many hearts are broken in the quest for love, leaving some people financially wounded. Romance scams cause victims severe financial loss and, due to the emotional impact and personal embarrassment, these crimes are not reported to police.

Members of the Ontario Provincial Police (OPP) Anti-Rackets Branch say criminals use the [Romance Scam](#) to find potential victims online, generally single or recently unattached people of all ages. Usually this form of mass marketing fraud occurs through singles and dating-related 'meet' websites, social media platforms, or e-mail blasts. In some cases, prolonged interaction with individuals has cost some victims tens of thousands of dollars before the 'relationship' suddenly ends, usually without ever meeting in person. Among the most vulnerable are seniors.

In 2017, the Romance Scam generated 352 complaints and caused 250 victims to lose \$6.2 million in Ontario alone. The dollar value is the second highest fraud in the province and police admit that this may represent just five per cent of the total number of victims.

The OPP and its partners at the [Canadian Anti-Fraud Centre](#) have some tips to help you avoid becoming a victim of the Romance Scam.

- First, ask yourself - *'Would someone I have never met, really declare their love for me after only a few letters or emails?'* If the answer is no, [report it](#) to police.
- Don't give out any personal information in an email or when you are chatting online. Educate yourself. Check the person's name, the company name, and the addresses used.
- Never send money, or give personal credit card or online account details to anyone you do not know and trust. A request to send money to a foreign country or to someone you have never personally met should be a red flag.
- Check website addresses carefully. Scammers often set up fake websites with addresses that are very similar to legitimate dating websites.

If you or someone you know suspect they've been a victim of the Romance Scam, contact your local police service. You can also file a complaint through the [Canadian Anti-Fraud Centre](#), Crime Stoppers at 1-800-222-8477 (TIPS), or online at <https://www.tipsubmit.com/start.htm>

"Recognize, Reject and Report Fraud"

### LEARN MORE

The OPP has posting tips and links to various resources online OPP Official YouTube Community Safety Video - [Romance Fraud](#)



Ontario Provincial Police

## Newsletter

Ontario Ministry of Consumer Services (*video link*) - [Romance Fraud](#)

[Canadian Anti-Fraud Centre](#)

[Competition Bureau of Canada](#)

[The Little Black Book of Scams](#)

### THUNDER BAY OPP INVESTIGATING THEFTS OF SNOWMOBILES PUBLIC ASSISTANCE REQUESTED

Recently, officers from the Thunder Bay Detachment of the Ontario Provincial Police (OPP) were advised of two separate incidents of break, enter and thefts. The thefts occurred sometime during mid-March.

On March 21, 2018, officers were advised of a theft that occurred at a residence on Highway 593 in Devon Township. Items stolen from the property include:

- 2010 Titan MSV trailer, enclosed, black with red lettering on the side of the trailer, Ontario trailer marker H7456F,

- 2007 Polaris, Trail Tour model (TRL) snowmobile, black in colour, Ontario marker 2AB243

- Fibreglass sleigh, 6 foot, black,

- Honda generator, 2000 watt, red in colour, as well as various ice fishing equipment, and miscellaneous power tools.

On March 27, another incident was reported that occurred on Elliot Lake Road, Unincorporated Territory. Suspect(s) broke into a cabin and garage. Items stolen include:

- 2012 600 Ace Skidoo, black in colour,

- 2014 600 Back County Skidoo, black in colour with some yellow markings,

- 2012 Skandic 550 Skidoo, yellow in colour,

- Fabrill Ice shelters (2), black and silver in colour.

Anyone with information regarding these stolen items is requested to call the OPP at 1-888-310-1122. Should you wish to remain anonymous, any information regarding this incident can also be reported to Crime Stoppers by calling 1-800-222-8477 or submit a tip online at [www.tipsubmit.com](http://www.tipsubmit.com)



Ontario Provincial Police

## Newsletter

### THUNDER BAY OPP INVESTIGATING ROBBERY AT BUSINESS IN SHUNIAH

On April 24, 2018, at approximately 11:38pm, officers from the Thunder Bay Detachment of the Ontario Provincial Police (OPP) responded to a report of an armed robbery at a business located on Highway 11/17 in the Municipality of Shuniah.

Police were advised that an unknown male, wearing a black, nylon cover/balaclava entered the business and brandished a knife at the employee and demanded money, which was not obtained. The suspect then fled the scene and police were notified.

The suspect is described as a Caucasian male, approximately 5'10", slim build, light brown, short hair, wearing a black or dark coloured hoodie.

Anyone with information regarding this investigation is requested to call the OPP at 1-888-310-1122. Should you wish to remain anonymous, any information regarding this incident can also be reported to Crime Stoppers by calling 1-800-222-8477 or submit online at [www.tipsubmit.com](http://www.tipsubmit.com)

### CRIME STOPPERS

Crime Stoppers look forward to continuing to work with the community on Crime Prevention initiatives. Keep in mind that if you have any information about any crime, we ask that you contact Crime Stoppers at 1-800- 222- TIPS or 623-TIPS or submit a web tip at [www.tipsubmit.com](http://www.tipsubmit.com). Remember your identity will remain anonymous and you could be eligible for a reward of up to \$2,000.00 and you will never have to testify in court.



If there are other topics you would like addressed in this newsletter or have some ideas, please do not hesitate to call me.

P/C Diana Cole  
Thunder Bay OPP Community Safety Officer  
807-939-2133

## STATUS OF ONGOING BUSINESS ARISING FROM SPSB MEETINGS

Item	Action Required	Responsibility	Status
OPP Personnel	To bring new officers to meet SPSB	OPP	Ongoing
OPP Monthly Report	To forward an electronic copy a few days ahead of meeting	OPP	Ongoing
PEM Funding	To bring forward discussion on applying for PEM at Board's <b>June 2018</b> meeting	Secretary	Pending
Complaints Reports	To forward a copy of the complaints report for the Board's review	Inspector Graham	To forward a copy of the complaints report for review

Ministry of Community Safety  
and Correctional Services

Ministère de la Sécurité communautaire  
et des Services correctionnels

Public Safety Division

Division de la sécurité publique

25 Grosvenor St.  
12<sup>th</sup> Floor  
Toronto ON M7A 2H3

25 rue Grosvenor  
12<sup>e</sup> étage  
Toronto ON M7A 2H3

Telephone: (416) 314-3377  
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**MEMORANDUM TO:** All Chiefs of Police and  
Commissioner J.V.N. (Vince) Hawkes  
Chairs, Police Services Boards

**FROM:** Bruce Herridge, for  
Stephen Beckett  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division

**SUBJECT:** 2018-19 Civil Remedies Grant Program

<b>DATE OF ISSUE:</b>	<b>April 26, 2018</b>
<b>CLASSIFICATION:</b>	<b>General Information</b>
<b>RETENTION:</b>	<b>June 11, 2018</b>
<b>INDEX NO.:</b>	<b>18-0032</b>
<b>PRIORITY:</b>	<b>Normal</b>

At the request of the Ministry of the Attorney General (MAG), I am sharing information regarding this year's Civil Remedies Grant Program.

For further details, please see the attached memo from Sona Advani, Acting Legal Director of the Civil Remedies for Illicit Activities Office, Civil Law Division, MAG.

Sincerely,

Bruce Herridge, for  
Stephen Beckett  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division

Attachments



Ministry of the  
Attorney General  
Civil Law Division

Civil Remedies for Illicit Activities  
Office

77 Wellesley Street West  
P.O. Box #555  
Toronto ON M7A 1N3

North America-Wide Toll Free Line:  
1 888 246-5359  
Fax: 416 314-3714

Ministère du  
Procureur général  
Division du droit civil

Bureau de recours civil à l'égard  
d'activités illicites

77 rue Wellesley ouest  
boîte postale #555  
Toronto ON M7A 1N3

Numéro d'appel sans frais  
partout en Amérique du Nord :  
1 888 246-5359  
Télécopieur : 416 314-3714



**TO:** Stephen Beckett  
Assistant Deputy Minister  
Public Safety Division  
Ministry of Community Safety and Correctional Services

**FROM:** Sona Advani  
Acting Legal Director  
Civil Remedies for Illicit Activities Office (CRIA)  
Civil Law Division  
Ministry of the Attorney General

**Date:** April 24, 2018

**RE:** **2018-19 CIVIL REMEDIES GRANT PROGRAM  
DEADLINE – JUNE 11, 2018**

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I am pleased to inform you that the Ministry of the Attorney General ("MAG") is accepting applications for the Civil Remedies Grant Program. The program is open to Designated Institutions as identified in the ***Civil Remedies Act, 2001***, Ontario General Regulation 91/02, First Nations Police Agencies, and the RCMP.

Attached are guidelines and instructions, outlining the purpose of the program, eligibility criteria, description of the application process, budget, communications and reporting requirements, an Application and Budget form. Electronic applications may be requested from [MAG\\_CivilRemediesGrants@ontario.ca](mailto:MAG_CivilRemediesGrants@ontario.ca).

Please note the following:

Grants are announced through an appropriate MAG communication vehicle, in consultation with recipients. Applicants cannot make announcements about grants without prior MAG approval.

Drones will not be considered for grants.

In support of Ontario's initiative to end human trafficking, additional points are awarded to Civil Remedies Grant Program applications for projects relating to human trafficking, including: prevention, training, support, intelligence gathering, identification, investigation and prosecution.

This call out covers 2018-19, as outlined below:

2018-19 CIVIL REMEDIES GRANT PROGRAM SUMMARY						
FISCAL YEAR	MAXIMUM AMOUNT PER GRANT	MAXIMUM AMOUNT PER INSTITUTION	PERIOD COVERED	GRANT MUST BE EXPENDED BY	APPLICATION DEADLINE	FUNDING ESTIMATED TO BEGIN
2018-19	\$ 100,000	\$ 200,000	Approval date to March 31, 2019	March 31, 2019	June 11, 2018	Approval date (TBD)

Institutions that submit multiple applications are required to review and prioritize applications through a Central Authority within their Institution. Please ensure that priority sequence is specified on applications.

Please review all documents prior to completing the application. Forward completed applications and budget forms via email - in Excel and Word, as well as the signed, scanned application and any attachments – in PDF to:

**MAG\_CivilRemediesGrants@ontario.ca by 5:00 pm, June 11, 2018.**

Applications received late or incomplete by this date will not be accepted.

MAG will review applications, confirm outcomes and distribute agreements for signature on approved applications. Funding is distributed once allocations are approved and agreements are fully executed. All funds must be expended by the year end date noted in the summary table above. Please note that funding is subject to the Grant Program receiving the required budget from TB/MBC

Recipients are required to enter into an agreement in accordance with standard government procedures and provide regular reports. Reports itemize costs related to grant recipient programs and provide information on the activities undertaken as well as the specific, measurable results.

For questions or assistance, contact Sabina Madill, CRIA Project Co-ordinator at Sabina.Madill@ontario.ca or 416-314-0965.



Sona Advani  
Acting Legal Director,  
Civil Remedies for Illicit Activities Office (CRIA)

Attachments: Guidelines & Instructions, Appendix A, Application & Budget Forms

**MINISTRY OF THE ATTORNEY GENERAL**  
**CIVIL REMEDIES GRANT PROGRAM - APPLICATION GUIDELINES & INSTRUCTIONS**  
**FOR FISCAL YEAR 2018-19**

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**INTRODUCTION** (updates highlighted)

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The *Civil Remedies Act, 2001* came into force in Ontario in April, 2002. The *Act* provides for civil forfeiture of property that was obtained as a result of unlawful activity or that is an instrument of unlawful activity. All property that is forfeited is converted to cash and deposited into a Special Purpose Account (SPA).

The *Act* stipulates that funds may be disbursed from the SPA for specified purposes: (a) cost recovery to the Crown; (b) compensation to victims of unlawful activity; (c) grants to assist victims or to prevent unlawful activities that result in victimization.

**THE PROGRAM**

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The Civil Remedies Grant Program (the Program) is soliciting applications for 2018-2019.

The Attorney General endeavours to ensure a fair, transparent and accountable process for the distribution of grants. To this end, this document outlines the following details of the Program:

- Goals and Objectives;
- Underlying Principles;
- Eligibility Criteria;
- Scope of Projects;
- Application Process;
- Screening and Selection Process;
- Selection Criteria; and
- Post Approval Process.

**GOALS and OBJECTIVES**

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The purpose of the Program is to support projects that promote the objectives of the *Civil Remedies Act, 2001*, as follows:

- a) compensating persons who suffer losses as a result of unlawful activities;
- b) preventing persons who engage in unlawful activities from keeping property that was acquired as a result of such activities;
- c) preventing vehicles and other property from being used to engage in certain unlawful activities; and
- d) preventing injury to the public resulting from conspiracies to engage in unlawful activities.

Applicants must demonstrate that projects meet objectives, by demonstrating the project achieves at least one of the following:

- a) assist victims of unlawful activity;
- b) prevent unlawful activities that result in victimization;
- c) support educational programs that target unlawful activity, particularly profit-motivated unlawful activity;

**MINISTRY OF THE ATTORNEY GENERAL**  
**CIVIL REMEDIES GRANT PROGRAM - APPLICATION GUIDELINES & INSTRUCTIONS**  
**FOR FISCAL YEAR 2018-19**

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- d) support stakeholder organizations in addressing the incidence of unlawful activity or its effects on victims;
- e) enhance the ability of applicants to combat unlawful activity or reduce victimization, particularly through the use of technology and other innovations;
- f) support the administration of justice in cases concerning proceeds or instruments of unlawful activity;
- g) assist the Ministry of the Attorney General to discharge its obligations to address organized crime and other profit-motivated unlawful activity.

### **UNDERLYING PRINCIPLES**

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The following are the principles on which the Program is based:

- a) The Program is offered ONLY when funds are available in the SPA.
- b) Grants may supplement but cannot be used to offset normal operating budgets or otherwise replace the resources of the Institution.
- c) Grants are approved on a one-time basis and should not create any expectation of future funding.
- d) Grants must not replace other sources of funding available to applicants (ie. grant programs offered by MCSCS, Victims and Vulnerable Persons Division, etc. or any other funding sources).
- e) Grant expenditures are subject to all applicable Provincial (and where applicable, Federal) financial and accounting controls and accountability measures.
- f) Grants must not influence or jeopardize any of the following: 1) the effective investigation and prosecution of offences, 2) officer safety, 3) the integrity of ongoing investigations or prosecutions, 4) the constitutional rights of individuals.
- g) Grants must not influence either the decision to investigate in any particular way or the choice of civil versus criminal forfeiture.
- h) Where applicable, applicants support the use of civil forfeiture and submit cases to CRIA.
- i) There is no entitlement to grants based on the volume, dollar value, nature or outcome of cases submitted by applicants to CRIA.

### **ELIGIBILITY CRITERIA**

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- a) Applications may ONLY be submitted by:
  - Institutions prescribed in section 6 of O.Reg. 91/02 (General) (see Appendix A) This includes all municipal and provincial law enforcement agencies in Ontario;
  - First Nations Police Services; or
  - the RCMP.
- b) Institutions may only apply on their own behalf;
- c) Applications must relate to:
  - one-time, non-recurring projects (for example, an event-based project),
  - short-term or pilot projects, and/or
  - projects that can be sustained through existing resources once grant funding ends.
- d) Institutions who do not have a financial interest in the success of any forfeiture; and
- e) Funding must be expended within the fiscal year for which the grant is approved.

**MINISTRY OF THE ATTORNEY GENERAL**  
**CIVIL REMEDIES GRANT PROGRAM - APPLICATION GUIDELINES & INSTRUCTIONS**  
**FOR FISCAL YEAR 2018-19**

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**SCOPE OF PROJECTS**

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The Program funds as many meritorious projects as possible; however, on an annual basis, the dollar value of grant applications exceeds funds available. Approvals are dependent on funds available and the number of viable applications received in any given year.

Applications may be approved in whole or in part.

Training requests should stipulate the number of attendees and travel costs and indicate how this particular training is the most efficient way to access and disseminate the knowledge.

Only salaries of non-permanent positions are allowed, ie. contract, secondment, or per diem. Applicants must advise if these salaries have been funded previously and by what means. Payment of salaries is not permitted if such payment may give rise to a reasonable perception of a conflict of interest.

**STANDARD HEALTH AND SAFETY REQUIREMENTS WILL NOT BE CONSIDERED FOR FUNDING. GRANTS DO NOT COVER WEAPONS, UNIFORMS, AMMUNITION, ETC.**

Drones will not be considered for grants.

In support of the Ontario's initiative to end human trafficking, additional points are awarded to grant applications for projects relating to human trafficking, including: prevention, training, support, intelligence gathering, identification, investigation and prosecution.

**APPLICATION PROCESS**

Maximums, period covered and deadline are outlined below:

2018-19 CIVIL REMEDIES GRANT PROGRAM SUMMARY						
FISCAL YEAR	MAXIMUM AMOUNT PER GRANT	MAXIMUM AMOUNT PER INSTITUTION	PERIOD COVERED	GRANT MUST BE EXPENDED BY	APPLICATION DEADLINE	FUNDING ESTIMATED TO BEGIN
2018-19	\$ 100,000	\$ 200,000	Approval date to March 31, 2019	March 31, 2019	June 11, 2018	Approval date (TBD)

Applicants must:

- a) Submit a separate application for each project;
- b) Complete all items in the application and submit the application in the format provided (i.e. please input complete information into all fields – “see attached” will not be considered). Applications not submitted in this format will not be considered.

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Maximum points allowable for Application Form questions are identified in the far left column.

Applications must:

**Be Vetted through a Central Authority** - Vet multiple applications from the same Institution through a Central Authority within that Institution, to ensure they are reviewed and prioritized. Vet: OPP applications through Detective Staff Sergeant Robin Irwin, at [Robin-Lee.Chester.Irwin@opp.ca](mailto:Robin-Lee.Chester.Irwin@opp.ca); Municipal Police and First Nations Police applications through respective Police Chiefs; RCMP applications through the RCMP Commissioner.

**Be Prioritized** - Ensure that the priority sequence of applications is specified on applications. Note: Prioritization given by an Institution does not necessarily affect prioritization given by the Grant Review Committee.

**Be Mindful of disclosure under the *Freedom of Information and Protection of Privacy Act (FIPPA)*** - Applications are subject to FIPPA disclosure requirements. All or part of an application may be disclosed in accordance with FIPPA.

**Be In Canadian dollars** – Using Bank of Canada rate ([www.bankofcanada.ca/rates/exchange/](http://www.bankofcanada.ca/rates/exchange/)), convert US dollars (USD) to Canadian dollars. Note - Approved grant amounts are finite. There is no ability to offset additional costs for USD fluctuations. Institutions must offset any variance beyond approved grant and actual expenditure. Note all USDs and conversion rate on budget form (column H).

**Address HST your Institution is reimbursed for** – See Budget Form – Input line items to **exclude HST** up to Section G. Sub-total(1) calculates 13% HST on all items. Section H - HST Reimbursement default is 11.24% - the average reimbursed; this percentage differs by Institution. Verify the percentage of HST your Institution is reimbursed for and input to cell H44 (highlighted green). Section I - Include all non-HST items here. Do not alter or overwrite formulas in cells highlighted yellow.

**Be complete, comprehensive and submitted in the formats provided** - Forward completed application and budget forms via email - in Excel and Word, as well as the signed, scanned application – in PDF, and any attachments **by 5:00 pm, June 11, 2018** to:  
[MAG.CivilRemediesGrants@ontario.ca](mailto:MAG.CivilRemediesGrants@ontario.ca).

Applications received late or incomplete by this date will not be considered.

For assistance, contact Sabina Madill, CRIA Project Co-ordinator at [Sabina.Madill@ontario.ca](mailto:Sabina.Madill@ontario.ca) or 416-314-0965.

## **SCREENING and SELECTION PROCESS**

### **Intake Review**

Applications are screened to ensure they meet the eligibility criteria noted above.

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- a) Applicants may be contacted to clarify or confirm details.
- b) Applications which do not meet the eligibility criteria or are incomplete are screened out and returned to the applicant with a brief explanation.
- c) If an application is screened out or not approved in one year, depending on the reason for rejection, it may be resubmitted the following year for consideration.
- d) Applications which are not screened out are considered by the Grant Review Committee.

**Grant Review Committee (GRC)**

The GRC is comprised of the: Legal Director, CRIA, MAG; Deputy Director, CRIA, MAG; Director, Business and Fiscal Planning Branch, MAG (or designate); Director, CISO, MCSCS (or designate). A quorum consists of the CRIA Legal Director and two MAG representatives.

The GRC will:

- a) Contact applicants for further information, as needed;
- b) Review all screened applications and decide whether or not to recommend approval in whole or in part, and on what basis;
- c) Prepare and submit the list of grant recommendations to the Attorney General for approval.

**SELECTION CRITERIA**

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In reviewing applications, the GRC considers the following non-exhaustive list of factors:

- a) Innovation – how the project is innovative, either in approach or use of technology,
- b) Outcomes and Benefits to the Institution/community/victims,
- c) Demonstrated need - the seriousness of the issue in the community,
- d) Implementation Strategy - how the project will be implemented,
- e) Evaluation Strategy and Performance Measures - measurable, sound, performance measures to demonstrate achievement of the project's goals, outcomes and benefits,
- f) Collaboration - how the project will leverage collaboration with community or other partners so as to get the maximum benefit,
- g) Dollar value of grant funds available for the year,
- h) Total number and dollar value of all applications submitted for the year,
- i) Dollar value of the application in relation to the total dollar value of funds available for grants,
- j) Geographic location of the affected parties,
- k) Institution's record of grant approvals and denials,
- l) Where applicable, number of cases referred to CRIA by the Institution over the past 3 fiscal years,
- m) Institution's compliance with Grant Agreement requirements, including timely reporting.

**MINISTRY OF THE ATTORNEY GENERAL**  
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**POST APPROVAL PROCESS**

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Once approvals are determined by the Attorney General, the following steps are undertaken:

**Applicants Advised**

Applicants and Police Chiefs are advised of outcomes (both approvals and denials).

**Grant Agreement**

Recipients receive an Agreement to execute, which includes: MAG approved funding (with full budget breakdown); reporting and compliance requirements; financial and audit guidelines (including return of funds if the project is cancelled and/or savings are realized); requirement for Municipal Recipients to provide insurance certificates, etc.

**Funding**

Once Agreements are signed and returned with all required supporting documentation, funding is distributed in accordance with the Agreement.

Expenditures are subject to all applicable Provincial financial and accounting controls, accountability measures, and any other specific controls that may be applicable to the recipients. Additional requirements may be established to ensure grants are disbursed in accordance with the principles set out in this document and ensure compliance with Management Board Directives. A portion of the funding may be withheld, pending additional requirements or confirmation that performance measures are being met. Specific requirements will be explained and incorporated into Agreements.

**Announcements**

**Grants are announced through an appropriate MAG communication vehicle, in consultation with recipients. Recipients cannot make grant announcements without prior MAG approval.**

***Freedom of Information and Protection of Privacy Act (FIPPA) Requirements***

Applications are subject to FIPPA disclosure requirements. All or part of an application may be disclosed in accordance with FIPPA. Accordingly, please provide only materials that are essential to the grant application. Grant applicants are advised if information involving their Institution is provided under a FIPPA request.

**Reporting**

The Civil Remedies Grant Program is required to report on all transfer payment recipients' compliance with various Acts, i.e. the Public Sector Salary Disclosure Act ("PSSDA"). These requirements will be incorporated into Agreements and/or grant recipients will be contacted regarding the PSSDA reporting and/or any other requirements.



**MINISTRY OF THE ATTORNEY GENERAL**  
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**APPENDIX A**

<b>Appendix A: Table - Section 6 of O.Reg. 91/02 (General)</b>			
<b>Item</b>	<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>Institution</b>	<b>Class of persons</b>	<b>Circumstances</b>
1.	Ministry of Agriculture, Food & Rural Affairs	Employees of the institution who are directors, deputy directors, chief inspectors & inspectors under the following: <i>Animals for Research Act, Beef Cattle Marketing Act, Farm Products Grades &amp; Sales Act, Food Safety &amp; Quality Act, 2001, Livestock &amp; Livestock Products Act, Livestock Community Sales Act, Livestock Medicines Act</i>	Course of employment
2.	Ministry of Agriculture, Food & Rural Affairs	Veterinarians who are inspectors under the <i>Livestock Community Sales Act</i> & are not employees of the institution	Performance of duties & exercise of powers
3.	Ministry of Agriculture, Food & Rural Affairs	Inspectors under the <i>Food Safety &amp; Quality Act, 2001</i> who are not employees of the institution	Performance of duties & exercise of powers
4.	Ministry of Agriculture, Food & Rural Affairs	Employees of the institution who are directors & deputy directors under the <i>Milk Act</i>	Course of employment
5.	Ministry of Agriculture, Food & Rural Affairs	Employees of the institution who are field-persons under the <i>Milk Act</i>	Course of employment
6.	Ministry of Agriculture, Food & Rural Affairs	Field-persons under the <i>Milk Act</i> who are appointed by a director who is appointed by the Minister, & who are not employees of the institution	Performance of duties & exercise of powers
7. 8.	Revoked: O. Reg. 478/09, s. 4 (5).		
9.	Livestock Financial Protection Board	Persons who act as secretary to the Board	Performance of duties as secretary to the Board
10.	Grain Financial Protection Board	Persons who act as secretary to the Board	Performance of duties as secretary to the Board
11.	Ministry of Citizenship & Immigration	Assistant deputy ministers	Course of employment
12.	Ministry of Consumer Services	Investigators	Course of employment
13.	Alcohol & Gaming Commission of Ontario	Bureau Commander - Investigation & Enforcement Bureau	Course of employment
14.	Ministry of Education	Assistant deputy ministers	Course of employment

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APPENDIX A**

<b>Appendix A: Table - Section 6 of O.Reg. 91/02 (General)</b>			
<b>Item</b>	<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>Institution</b>	<b>Class of persons</b>	<b>Circumstances</b>
15.	Revoked: O. Reg. 478/09, s. 4 (8).		
16.	Ministry of Energy	Assistant deputy ministers	Course of employment
16.1	Ministry of Infrastructure	Assistant deputy ministers	Course of employment
17.	Ministry of the Environment	Inspectors, investigators & enforcement personnel	Course of employment
18.	Ministry of the Environment	Directors appointed under the following: <i>Clean Water Act, 2006, Environmental Assessment Act, Environmental Protection Act, Nutrient Management Act, 2002, Ontario Water Resources Act, Pesticides Act, Safe Drinking Water Act, 2002</i>	Course of employment
19.	Ontario Energy Board	Officers, directors & members of the Market Surveillance Panel	Course of employment or course of performance of duties as directors & members
20.	Ontario Energy Board	Inspectors & investigators	Course of employment
21.	Ontario Energy Board	Director of Licensing & all other employees involved in licensing	Course of employment
22.	Financial Services Commission of Ontario	All employees & agents	Course of monitoring, examining or investigating compliance with statutes administered by the institution; Course of administering matters under the Motor Vehicles Accident Claims Fund
23.	Ministry of Government Services	Assistant Deputy Minister - Corporate Services Division	Course of employment
24.	Ontario Infrastructure & Lands Corporation	Chief Executive Officer	Course of employment
25.	Ministry of Natural Resources	Director - Enforcement Branch, Manager -Policy, Standards & Training Section, Manager - Intelligence & Investigations Section, Manager - Program Services Section, Manager -	Course of employment

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<b>Appendix A: Table - Section 6 of O.Reg. 91/02 (General)</b>			
<b>Item</b>	<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>Institution</b>	<b>Class of persons</b>	<b>Circumstances</b>
		Provincial Enforcement Operations Section	
26.	Ministry of Community Safety & Correctional Services	Persons who are police officers as defined in the <i>Police Services Act</i>	Course of employment
27.	Ministry of Community Safety & Correctional Services	Director - Criminal Intelligence Service of Ontario	Course of employment
28.	As above	Correctional officers, probation officers, parole officers & special investigators	Course of employment
29.	Ministry of Training, Colleges & Universities	Assistant deputy ministers	Course of employment
30.	Ministry of Transportation	Transportation enforcement officers	Course of employment
31.	Ministry of Transportation	Highway carrier safety inspectors	Course of employment
32.	Ministry of Transportation	Facility audit administrators	Course of employment
33.	Ministry of Transportation	Enforcement program advisors	Course of employment
34.	Ministry of Transportation	Enforcement supervisors	Course of employment
35.	Ministry of Transportation	District enforcement co-ordinators	Course of employment
36.	Ministry of Transportation	Field services co-ordinators	Course of employment
37.	Ministry of Transportation	Court administration officers	Course of employment
38.	Ministry of Transportation	CSIO Program Standards Manager	Course of employment
39.	Ministry of Transportation	Carrier safety rating administrators	Course of employment
40.	Ministry of Transportation	CVOR analysts	Course of employment
41.	Ministry of Transportation	Driver examination co-ordinators	Course of employment
42.	Ministry of Transportation	Driver examination centre supervisors	Course of employment
43.	Ministry of Transportation	Director of Service Delivery Partnerships Branch	Course of employment
44.	Ministry of Transportation	Deputy registrars of motor vehicles	Course of employment
45.	Ministry of Transportation	Contract administrators	Course of employment
46.	Ministry of Transportation	Branding Administrator	Course of employment
47.	Ministry of Transportation	Structural Inspection Advisor	Course of employment
48.	Ministry of Transportation	Driver examiners	Course of employment
49.	Ministry of Transportation	Driver Examination Supervisor	Course of employment
50.	Ministry of Transportation	Driver examination customer service agents	Course of employment
51.	Ministry of Transportation	Driver Examination Centre Customer	Course of employment

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<b>Appendix A: Table - Section 6 of O.Reg. 91/02 (General)</b>			
<b>Item</b>	<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
	<b>Institution</b>	<b>Class of persons</b>	<b>Circumstances</b>
		Service Agent Supervisor	
52.	Service Ontario	Issuing office administrators	Course of employment
53.	Any institution under the <i>Municipal Freedom of Information &amp; Protection of Privacy Act</i>	Persons who are police officers as defined in the <i>Police Services Act</i>	Course of employment

**MINISTRY OF THE ATTORNEY GENERAL – 2018-19 CIVIL REMEDIES GRANT PROGRAM – APPLICATION FORM**

READ APPLICATION GUIDELINES & INSTRUCTIONS BEFORE FILLING OUT						
<b>GRANTS MUST BE EXPENDED BY MARCH 31, 2019</b>						
<b>IN COMPLIANCE WITH GUIDELINES</b> , COMPLETE ALL ITEMS IN THE APPLICATION IN THE FORMAT PROVIDED (i.e. input response into field provided – “see attached” will not be considered). APPLICATIONS NOT SUBMITTED IN THIS MANNER WILL NOT BE CONSIDERED. ENSURE APPLICATIONS ARE CLEAR & SUCCINCT.						
SUBMIT APPLICATIONS VIA EMAIL (BOTH SOFT COPIES (in Word & Excel) & SCANNED SIGNED APPLICATIONS & ANY ATTACHMENTS (in PDF)) TO: <a href="mailto:MAG_CivilRemediesGrants@ontario.ca">MAG_CivilRemediesGrants@ontario.ca</a> <b>BY 5:00 pm, June 11, 2018</b> . Applications received late or incomplete by this date will not be accepted.						
	Provide additional attachments as required. Do not input to shaded areas. Check (X) as appropriate in Y/N/NA columns below;					
	#	ITEM	Y	N	N/A	DETAILED DESCRIPTION/EXPLANATION
	1)	GRANT REQUEST SUMMARY				
	a)	TOTAL AMOUNT OF GRANT REQUEST				\$
	b)	Name of Institution designated by regulation &/or as identified in Guidelines & Instructions				
	c)	Name of proposed project				
	d)	Executive Summary – Provide a brief description to identify items #1, 2 & 3 below (2 sentences maximum per item)				EXAMPLE: The Survivors Source Project will: 1) Establish a user friendly information source for victims (that can be accessed remotely when & where needed) to assist them throughout the courts process; 2) Additional hardware, software & training are required; 3) The anticipated outcome is an increase in the number of victims willing to testify &/or provide information on offenders.
		1) Purpose of the grant request				
		2) Specific equipment or items requested				
		3) Anticipated outcomes				
	e)	Provide a management authorized brief paragraph (3 sentence maximum) to be used for public communications, outlining the project & what it will do.				EXAMPLE: The Survivors Source Project will establish a user friendly, accessible information source to assist victims throughout the courts process. The intention is to make the court process more user friendly & increase the number of victims willing to testify &/or provide information to offenders.
	2)	APPLICANT INFORMATION				
	a)	Name & Title of Contact, responsible for implementing the grant				
	b)	Contact Phone (work, cell) & E-mail				
	c)	Name of Institution (as identified in Guidelines & Instructions)				
	d)	Address of Institution (include: Number, Street, Unit/Suite/Floor, City/Town, Province, Postal Code)				

MINISTRY OF THE ATTORNEY GENERAL – 2018-19 CIVIL REMEDIES GRANT PROGRAM – APPLICATION FORM

	#	ITEM	Y	N	N/A	DETAILED DESCRIPTION/EXPLANATION
		e) Police Chief / Commissioner / Director / Designated Senior Official (Name & Title) authorized by the Institution to sign grant agreements				
	3)	I confirm that (as defined in the Guidelines & Instructions):				
		a) This application is made on behalf of an Institution designated by regulation &/or identified in Guidelines & Instructions.				
		b) This application has been reviewed & prioritized in relation to other submissions made by this Institution & is ranked (1 out of 4 (high); 4 out of 4; 1 (low)).				RANKED _____ OUT OF _____
		c) This application is within maximum amounts allowed.				MAXIMUMS: \$100,000/grant, \$200,000/Institution; NOTE: Within these maximums, any number of applications may be submitted.
	4)	This is a request for a:				
		a) One-time, non-recurring, short-term or pilot project;				
		b) Project that can be sustained through existing resources once grant funding ends.				
	5)	APPLICANT PROFILE				
		a) Number of sworn officers (i.e. actual uniform strength)				
		b) Total complement/FTEs/staff as of the date of this application (Police – uniform & civilian)				
		c) Total number of cases forwarded to CRIA over the last fiscal year (April 1 2016 to March 31, 2017)				
		d) Police Service/Ministry/Agency Profile (Police – include number of detachments, regions covered, etc.)				
		e) Profile of Community served (Population of area policed, geographic description of area served)				
	6)	OTHER DETAIL				
		a) Full Legal Name of Institution (legal entity) that funds are payable to				
		b) Full LEGAL Address of Institution that funds are payable to				
	c) Full MAILING Address to send funds to					

MINISTRY OF THE ATTORNEY GENERAL – 2018-19 CIVIL REMEDIES GRANT PROGRAM – APPLICATION FORM

	#	ITEM	Y	N	N/A	DETAILED DESCRIPTION/EXPLANATION
		d)	Financial contact for Certificate of Insurance (required for Municipal recipients): Name, phone, email			
		e)	Financial contact for Public Sector Salary Disclosure Act inquiries (required for Municipal recipients): Name, phone, e-mail			
POINTS	7)	GOALS & OBJECTIVES				
	14	a)	Explain how the project supports the Ontario's initiative to end human trafficking including: prevention, training, support, intelligence gathering, identification, investigation and prosecution.			
2		1)	Prevention			
2		2)	Training			
2		3)	Community support			
2		4)	Intelligence gathering			
2		5)	Identification			
2		6)	Investigation			
2		7)	Prosecutions			
	21	b)	Explain how the project meets the stated objectives of the Civil Remedies Act, by demonstrating that it achieves at least one of the following (describe how this is done):			
3		1)	Assist victims of unlawful activity;			
3		2)	Prevent unlawful activities that result in victimization;			
3		3)	Support educational programs that target unlawful activity, particularly profit-motivated unlawful activity;			
3		4)	Support stakeholder designated institutions in addressing the incidence of unlawful activity or its effects on victims;			
3		5)	Enhance the ability of applicants to combat unlawful activity or reduce victimization, particularly through the use of technology;			

MINISTRY OF THE ATTORNEY GENERAL – 2018-19 CIVIL REMEDIES GRANT PROGRAM – APPLICATION FORM

	#	ITEM	Y	N	N/A	DETAILED DESCRIPTION/EXPLANATION
3		6) Support the administration of justice in cases concerning proceeds of unlawful activity;				
3		7) Assist the Ministry of the Attorney General to discharge its obligations to address organized crime & other profit-motivated unlawful activity				
	8)	NEED & IMPLEMENTATION				
3	21	a) Provide supporting, detailed information that demonstrates the need for the project;				
3		b) Identify what limits the Institution's current ability to effectively deal with this need & how this need is currently being addressed;				
3		c) Describe how the project is expected to meet this need;				
3		d) Identify the benefits to the Institution/ community/ victims;				
3		e) Describe how this project works in collaboration with community or other partners; what role those partners play & other inter-dependencies or related benefits;				
3		f) Describe how resources (financial & non-financial) will be leveraged to maximize the (financial & non-financial) impact of the project on all partners. Explain how maximum benefits will be achieved to create a broader impact;				
3		g) Innovation – Explain how the project is innovative – either in its general approach or its use of technology.				
	9)	PERFORMANCE MEASURES & OUTCOMES				
3	9	a) Explain how the project is expected to impact unlawful activity & how much this is expected to remedy the problem;				
3		b) Provide short-term & long-term outcomes & benefits of the project;				
3		c) Identify specific, measurable performance measures:				
		1) What will be tracked?				EXAMPLE: Targeted unlawful activity will be tracked pre & post implementation.



MINISTRY OF THE ATTORNEY GENERAL – 2018-19 CIVIL REMEDIES GRANT PROGRAM – APPLICATION FORM

	#	ITEM	Y	N	N/A	DETAILED DESCRIPTION/EXPLANATION
		2) How will you monitor & measure progress & out-comes?				EXAMPLE: By tracking statistics on the targeted unlawful activity pre & post imple-mentation of the project & comparing the outcomes.
		3) How will the project be measured to demonstrate success (include stats, surveys, targets & outcomes)?				EXAMPLE: Through analysis of and reporting on outcomes.
	10	FINANCES & SUPPORT/MAINTENANCE				
3	18	a) Include a cost effective proposed budget. To allow the Review Committee flexibility in awarding all or part of the request, specify components essential for imple-mentation & distinguish from those components which are add ons or extras (if funding must be reduced, this will assist to determine what may be excluded).				
		b) Has the application been, or will it be submitted to any other Grant Program? If so, please advise which Grant Program & status of application:				
		1) Approved partially or fully? & reason why				
		2) Rejected? & reason why				
		3) Unknown? Please explain				
3		c) Will some or all of grant funds be matched by other funding or used to leverage other funding sources or resources? If so, what are these sources/resources & what is their contribution to the project?				
3		d) Was this application previously considered by your regular funding authority? If so, was it:				
		1) Approved partially or fully? & reason why				
		2) Rejected? & reason why				
		3) To be considered in the future?				
3		e) If the application relates to other projects:				
		1) Provide the name(s) of the related projects				
		2) Provide the names of the related stakeholders				
		3) Has the project had input from the stakeholders; if not, why not?				
3		f) Describe how existing resources will support the pro-ject once grants funds have been exhausted				

# MINISTRY OF THE ATTORNEY GENERAL – 2018-19 CIVIL REMEDIES GRANT PROGRAM – APPLICATION FORM

	#	ITEM	Y	N	N/A	DETAILED DESCRIPTION/EXPLANATION
3		g) Confirm that this project is in compliance with all relevant applicable Provincial &/or Federal Acts				
	11	APPROVALS				
	3	a) Police Chief / Commissioner / Director / Designated Senior Official (Name & Title) authorized by the Institution				
		b) Police Chief / Commissioner / Director / Designated Senior Official Contact Phone & Email				
		c) Name of the Institution:				
		d) Signature & date:				
3		e) <i>COMPLIANCE WITH APPLICATION PROCESS - INSTITUTION rating (for current or latest application) for compliance with grant agreement requirements, including timely reporting, return of unexpended funds, etc. (INPUT BY CRIA)</i>				
86		<b>TOTAL</b>				
SUBMIT APPLICATIONS VIA EMAIL (BOTH SOFT COPIES) (in Word & Excel), SCANNED SIGNED APPLICATIONS & ANY ATTACHMENTS (in PDF) TO: <a href="mailto:MAG_CivilRemediesGrants@ontario.ca">MAG_CivilRemediesGrants@ontario.ca</a> <b>BY 5:00 PM, JUNE 11, 2018.</b> Applications received late or incomplete by this date will not be accepted.						
For assistance, contact Sabina Madill, CRIA Project Co-ordinator at <a href="mailto:Sabina.Madill@ontario.ca">Sabina.Madill@ontario.ca</a> or 416-314-0965.						

MINISTRY OF THE ATTORNEY GENERAL - 2018-19 CIVIL REMEDIES GRANT PROGRAM - SCHEDULE "D" - BUDGET AND RECONCILIATION FORM

NOTE: FUNDS MUST BE EXPENDED BY MARCH 31, 2019 NOTE UPPER LEFT CORNER OF SPREADSHEET: PRESS #1=BUDGET REQUEST; #2=BUDGET AMENDMENT; #3=QUARTERLY RECONCILIATION INSTRUCTIONS: Note - \$s are rounded up to the nearest dollar To expedite the reviewing process & for easy reference, submit budget details by line item. Add line items as required. DO NOT delete lines or overwrite formulas. Attach further detailed budget &/or quotes to back up line items. * Input ONLY columns marked with an asterisk*										QUARTERLY RECONCILIATION			AMENDMENT	
	ITEM	DESCRIPTION	QUAN- TITY	UNIT PRICE	USD ? Y/N	USD CON- VER- SION RATE	AMOUNT	E/X (***)	INVOICE #	AMOUNT SPENT TO DATE	AMOUNT REMAINING	NOTES	ORIGINAL APPROVED AMOUNT	
A	CAPITAL REQUIREMENTS													
	1	Vehicle Purchase				1.00	\$ -				\$ -			
	2	Vehicle Lease				1.00	\$ -				\$ -			
	3	Vehicle Monthly Maintenance				1.00	\$ -				\$ -			
	4	Vehicle Insurance				1.00	\$ -				\$ -			
	5	Other				1.00	\$ -				\$ -			
B	OFFICE EQUIPMENT													
	1	Emergency Equipment				1.00	\$ -				\$ -			
	2	Cameras & peripherals				1.00	\$ -				\$ -			
	3	Cell Phones				1.00	\$ -				\$ -			
	4	Communication Equipment				1.00	\$ -				\$ -			
	5	Other				1.00	\$ -				\$ -			
C	IT EQUIPMENT													
	1	Computers / Laptop				1.00	\$ -				\$ -			
	2	Printers				1.00	\$ -				\$ -			
	3	Software				1.00	\$ -				\$ -			
	4	Blackberry				1.00	\$ -				\$ -			
	5	Other				1.00	\$ -				\$ -			
D	TRAINING													
	1	Courses				1.00	\$ -				\$ -			
	2	Speakers				1.00	\$ -				\$ -			
	3	Hospitality				1.00	\$ -				\$ -			
	4	Other				1.00	\$ -				\$ -			
E	HEALTH & SAFETY													
	1	Equipment				1.00	\$ -				\$ -			
	2	Other				1.00	\$ -				\$ -			
F	SPECIALIZED SERVICES													
	1	Consultant				1.00	\$ -				\$ -			
	2	Other				1.00	\$ -				\$ -			
G	MISCELLANEOUS/OTHER													
	1	K-9 & needs				1.00	\$ -				\$ -			
	2	Other				1.00	\$ -				\$ -			
	<b>*SUB-TOTAL (1) + HST (budget items plus HST)</b>						13.00%	\$ -		\$ -	\$ -			
H	INSTITUTION'S HST REIMBURSEMENT													
	1	INPUT INSTITUTION'S HST REIMBURSEMENT % IN COLUMN H					11.24%	\$ -		\$ -	\$ -			
	<b>*SUB-TOTAL (2) - HST REIMBURSEMENT (budget items minus Institution's HST reimbursement)</b>							\$ -		\$ -	\$ -			
I	NON-HST ITEMS													
	1	Example: US Dollar Items			Y	1.00	\$ -				\$ -			
	2	Example: Salaries				1.00	\$ -				\$ -			
	3	Other				1.00	\$ -				\$ -			
	<b>*SUB-TOTAL (3) - NON-HST items</b>							\$ -		\$ -	\$ -			
	<b>GRAND TOTAL (total all items)</b>							\$ -		\$ -	\$ -			
SEE APPLICATION GUIDELINE & INSTRUCTIONS FOR FULL DETAILS														
*** Input "E" if item is essential to the implementation of the initiative/project OR "X" if item is an add on or extra. NOTE: All budget items are subject to change by the Grant Review Committee														
USD Conversion - Use Bank of Canada rate ( <a href="http://www.bankofcanada.ca/rates/exchange/">www.bankofcanada.ca/rates/exchange/</a> ), to convert US dollars (USD) to Canadian dollars. Note - Approved grant amounts are finite. There is no ability to offset additional costs for USD fluctuations. Institutions must offset any variance beyond approved grant & actual expenditure. Note all USDs & conversion rate on budget form.														



**MEMORANDUM TO:** All Chiefs of Police and  
Commissioner J.V.N. (Vince) Hawkes  
Chairs, Police Services Boards

**FROM:** Stephen Beckett  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division

**SUBJECT:** **Police Week 2018 – May 13-19, 2018**  
**Provincial Theme “Celebrating Policing and Community Partnerships”**

<b>DATE OF ISSUE:</b>	<b>April 17, 2018</b>
<b>CLASSIFICATION:</b>	<b>General Information</b>
<b>RETENTION:</b>	<b>May 19, 2018</b>
<b>INDEX NO.:</b>	<b>18-0029</b>
<b>PRIORITY:</b>	<b>Normal</b>

Police Week in Ontario is an annual event dedicated to increasing awareness and recognition of policing services while also promoting the strong partnerships between police and the community. It is also an opportunity to commend current police officers for their dedication and commitment to keeping our communities safe.

Since 1970, Police Week has taken place in May to coincide with Peace Officers Memorial Day which is recognized internationally on May 15<sup>th</sup>. For this year, May 13-19, 2018, will be designated Police Week in Ontario.

This year's provincial theme is “**Celebrating Policing and Community Partnerships**”. The theme provides an opportunity to showcase the great work of police services across Ontario and emphasizes the on-going collaboration with community partners to support a holistic approach to service delivery.

Similar to previous years, the Ministry of Community Safety and Correctional Services has developed an electronic shareable to help promote Police Week. Please visit the Ontario Association of Chiefs of Police (OACP) website ([www.oacp.ca](http://www.oacp.ca)) to access the shareable.

If you have any questions about Police Week, please contact Jwan Aziz at (416) 212-1979 or [Jwan.Aziz@ontario.ca](mailto:Jwan.Aziz@ontario.ca) or Natalie Brull at (416) 326-5635 or [Natalie.Brull@ontario.ca](mailto:Natalie.Brull@ontario.ca).

As always, I thank the OACP for their continued support in providing valuable input in the planning process and for posting the Police Week material on their website.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Beckett', with a stylized flourish at the end.

Stephen Beckett  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division

Ministry of  
Transportation

Office of the Minister

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416 327-9200  
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Ministère des  
Transports

Bureau de la ministre

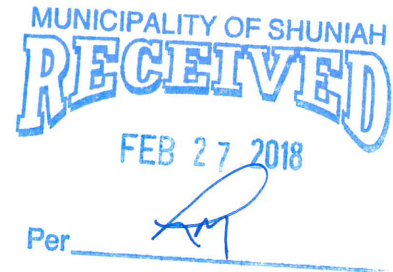
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M2017-4991

FEB 22 2018

Ms. Nadene Hunley-Johansen  
Clerk/Manager of Planning  
Municipality of Shuniah  
420 Leslie Avenue  
Thunder Bay ON P7A 1X8



Dear Ms. Hunley-Johansen:

Thank you for your letter supporting council's resolution regarding intersection safety along the newly twinned section of Highway 11/17 within your municipality. I welcome the opportunity to respond.

Although the new four-lane divided highway under construction between Thunder Bay and Nipigon provides the safety benefit of separating opposing lanes of traffic, it is recognized that any at-grade intersection introduces conflict points. Therefore, the location, type of design and spacing of intersections is given careful consideration to ensure the safe, orderly and efficient movement of traffic.

The intersection configuration and associated signs at Mackenzie Station Road, and elsewhere along the new four-lane divided highway, are consistent with similar rural four-lane divided highways across Canada and meet the design standards for such highway intersections.

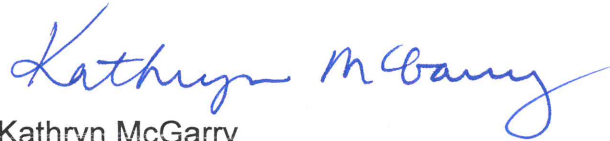
The ministry routinely reviews collisions and their contributing factors as we monitor the safety of our highway system. In addition to this regular monitoring, I have asked my staff in Thunder Bay to complete a full safety review of the intersections along Highway 11/17 within your municipality and to report back to you directly. If you have any questions, please contact Kelly Schmid, Traffic Head, at 807-473-2060.

.../2

Please be assured that the ministry is committed to monitoring traffic operations and making continued efforts to ensure the safety of all travellers on provincial highways.

Thank you again for writing.

Sincerely,

A handwritten signature in blue ink that reads "Kathryn McGarry". The signature is fluid and cursive, with the first name "Kathryn" and last name "McGarry" clearly distinguishable.

Kathryn McGarry  
Minister

- c. The Honourable Michael Gravelle, MPP, Thunder Bay-Superior North  
Wendy Hamlin, Secretary, Shuniah Police Services Board



**MEMORANDUM TO:** All Chiefs of Police and  
Commissioner J.V.N. (Vince) Hawkes  
Chairs, Police Services Boards

**FROM:** Stephen Beckett  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division

**SUBJECT:** Royal Assent of the *Safer Ontario Act, 2018*

<b>DATE OF ISSUE:</b>	<b>May 8, 2018</b>
<b>CLASSIFICATION:</b>	<b>General Information</b>
<b>RETENTION:</b>	<b>Indefinite</b>
<b>INDEX NO.:</b>	<b>18-0042</b>
<b>PRIORITY:</b>	<b>High</b>

On March 8, 2018, the *Safer Ontario Act, 2018*, received Royal Assent. I want to express my gratitude for the advice you provided to help shape the legislation and your collaboration in achieving this milestone.

The *Safer Ontario Act, 2018* repeals and replaces Ontario's *Police Services Act*, amends the *Coroners Act*, and creates, for the first time, the *Missing Persons Act, 2018*, and the *Forensic Laboratories Act, 2018*. The *Safer Ontario Act, 2018* also includes new legislation related to police oversight which falls under the purview of the Ministry of the Attorney General: the *Policing Oversight Act, 2018*, the *Ontario Policing Discipline Tribunal Act, 2018*, and the *Ontario Special Investigations Unit Act, 2018*.

**Much of the *Police Services Act, 2018*, the *Policing Oversight Act, 2018*, and the *Ontario Policing Discipline Tribunal Act, 2018* will come into force on January 1, 2020. The *Ontario Special Investigations Unit Act, 2018* will come into force on June 30, 2018. Other new Acts and amendments to existing Acts found in the Schedules to the *Safer Ontario Act, 2018*, will come into force on dates specified in the legislation or on dates proclaimed by the Lieutenant Governor. Until that time, the current legislative framework continues to be in force (e.g., *Police Services Act*).**

Further details on key dates can be found at the end of this memo.

An overview of the *Safer Ontario Act, 2018*, is below. All the new legislation is also available on Ontario's e-Laws website: <https://www.ontario.ca/laws>.



## ***Police Services Act, 2018***

The new *Police Services Act, 2018* (PSA) represents the largest policing and public safety transformation in a generation. The PSA is a product of extensive consultation with numerous stakeholders and partners to modernize our approach to community safety. Before the legislation becomes law, a collection of supporting regulations must be developed. The ministry will continue to seek input from our partners on this critical next phase.

I am pleased to take this opportunity to highlight key changes to the PSA:

### **Community Safety and Well-Being Planning**

The new PSA will modernize our approach to community safety by enabling municipalities to take a leadership role in defining and addressing local needs. Municipalities will be mandated to work with police services and local service providers in health care, education and social services to develop and implement community safety and well-being plans that proactively address locally identified priority risks. This collaborative approach to community safety and well-being planning represents a province-wide shift from a reactive approach to a more proactive and holistic approach. This will help to ensure that those in need of help receive the right response, at the right time, and by the right service provider.

Recognizing that smaller municipalities may experience challenges due to limited capacity and resources, municipalities will have the discretion and flexibility to create joint community safety and well-being plans with surrounding municipalities or First Nation band councils. The new PSA also encourages a First Nation band council to prepare and adopt a community safety and well-being plan individually, or jointly, in consultation with other band councils or municipalities.

**This new legislative requirement for community safety and well-being planning will come into force January 1, 2019.** As we move forward, the ministry is committed to working with municipal, First Nation and policing partners to identify and develop the appropriate supports required to implement these changes. This includes continuing to transform our grant programs to an outcomes-based funding model that better supports local community safety and well-being initiatives. Further information on grants transformation will be communicated in the coming months.

Ministry staff will also be offering webinars on community safety and well-being planning in the coming months. If interested, please contact Emily Jefferson at [Emily.Jefferson@ontario.ca](mailto:Emily.Jefferson@ontario.ca) and Tiana Biordi at [Tiana.Biordi@ontario.ca](mailto:Tiana.Biordi@ontario.ca) for more information.

### **Police Service Boards**

Recognizing that police service boards play an important role in governing the delivery of policing in their communities, the PSA will enable boards to make policies relating to the police service or the provision of policing, including the deployment of members, while establishing a prohibition on policies regarding the conduct of specific operations or specific investigations. In addition, police service boards will be required to publish their policies and directions to a chief of police in accordance with the regulations. This legislative clarification will support strong and consistent civilian governance over policing in communities across the province while safeguarding the independence of specific police operations and specific investigations.

All board members will be required to complete training within a prescribed timeframe, including training with respect to human rights and systemic racism, and the rights and cultures of

Ontario's First Nation, Inuit and Métis peoples. Other requirements include: strengthening reporting requirements for boards; requiring the municipal council to develop a diversity plan to help ensure that members of a police services board are representative of their community; and increasing the minimum and maximum board size, to five and nine members respectively, based on local needs. The legislation also expands the list of circumstances prohibiting individuals from becoming board members to ensure the integrity of civilian governance.

With respect to collective agreement negotiations, the legislation enables police service boards and bargaining committees to rely on legal counsel and advisors to participate in or conduct bargaining sessions. This will provide police service boards and bargaining committees with increased flexibility and choice in retaining the most appropriate expertise for labour relations.

### *First Nations Policing*

Also, section 32 of the PSA introduces a legislative framework for a First Nation band council to request the Minister constitute a First Nation board to provide adequate and effective policing in a First Nation reserve or any other specified area. A First Nation board will have all of the same duties and powers as a municipal police service board. This will help ensure First Nation communities are provided with comparable choices as to how policing is provided and will support equitable policing services in First Nation communities. Further, under section 77 of the PSA, a band council of a First Nation will have the option to request that the Minister constitute a First Nation OPP board to oversee the policing provided by the Commissioner of the OPP.

**Sections 32 and 77 will come into force on January 1, 2019.**

Additionally, the PSA acknowledges the importance of First Nation band by-laws by enabling the ministry to prescribe by-laws that should be incorporated into adequate and effective policing. The ministry will work closely with First Nation partners to identify and address these requirements. These changes as a whole will make police services and their boards more representative of, and accountable to, the communities they serve.

### *Ontario Provincial Police (OPP) Governance*

The legislation strengthens civilian governance for the OPP by establishing the Ontario Provincial Police Governance Advisory Council to advise the Minister on his or her powers with respect to the OPP. The legislation also recognizes the importance of local governance for the OPP by creating OPP detachment boards and empowering them to determine objectives and priorities for the detachment within the parameters of the statute. Further, in recognizing that there are unique geographic differences among municipalities in Ontario, such as those in the north, the legislation offers flexibility to address local circumstances.

Additionally, the new PSA provides a legislative framework for First Nation band councils to enter into agreements with the Minister for the provision of policing by the OPP. Furthermore, it provides a mechanism by which a First Nation band council can request the Minister to constitute a First Nation OPP board to oversee policing provided by the OPP, pursuant to an agreement with the Minister. This approach also ensures that the detachment commander prepares a local action plan for the provision of policing to the First Nation or First Nations served by the First Nation OPP board.

### Community Safety Service Delivery Framework

The new legislation clarifies the core functions that police service boards are responsible for providing, while placing parameters around the delivery of policing functions by for-profit entities.

Regulations to be developed would set out further details, including, for example, where a police service board or the Commissioner may enter into agreements with other entities to provide a policing function.

### Special Constables

The legislation also modernizes the special constable program to provide a more robust regulatory structure regarding special constables and their employers where the special constables are not employed in a police service. This helps to professionalize the special constables program while ensuring the appropriate policing personnel focus on those community safety issues that best suits their training, knowledge, skills and abilities.

### Inspector General of Policing

The legislation provides the power to ensure that police services are delivering policing in compliance with the Act, which includes establishing an Inspector General of Policing to oversee and monitor, among others, police services and police service boards against standards in the new PSA. The Inspector General of Policing will have a broad mandate to ensure the delivery of adequate and effective policing, including compliance with standards under the Act, as well as the power to receive and review complaints against board members and other policing complaints.

### Accommodation of Disability Needs

While the PSA introduces changes to the accommodation of disability needs provisions, it does not affect the current duty to accommodate a member of a police service in accordance with the *Ontario Human Rights Code*. The legislation builds fair labour practices and due process for labour issues through a number of procedural changes and the ability to collectively bargain working conditions for accommodation of disability needs.

### Suspension Without Pay

To improve accountability to the public, new provisions will broaden the circumstances for unpaid suspensions and provide clarity on the notification process and hearings available to affected police officers. The standard of proof for police disciplinary hearings will be “*a balance of probabilities*”, which is consistent with normal labour relations practices.

### ***Policing Oversight Act, 2018 and the Ontario Policing Discipline Tribunal Act, 2018***

The *Safer Ontario Act, 2018* introduces three new Acts related to the oversight of policing officials: the *Policing Oversight Act, 2018*, the *Ontario Policing Discipline Tribunal Act, 2018*, and the *Ontario Special Investigations Unit Act, 2018*. These statutes fall under the purview of the Ministry of the Attorney General and implement the recommendations in The Honourable Justice Michael Tulloch’s *Report of the Independent Police Oversight Review*.

To make the policing oversight bodies more independent, open, and accountable, these new statutes will:

- Create stand-alone legislation for policing oversight and remove the oversight agencies from the *Police Services Act*;
- Establish the Special Investigations Unit (SIU) as an independent agency;
- Rename the oversight bodies to better reflect their mandates – SIU as the Ontario Special Investigations Unit (OSIU); the Office of the Independent Police Review Director (OIPRD) as the Ontario Policing Complaints Agency (OPCA); and the Ontario Civilian Police Commission (OCPC) as the Ontario Policing Discipline Tribunal (OPDT);
- Expand the jurisdiction of the OSIU to include oversight of special constables, auxiliary members of a police service, and First Nations police services where they opt in to the new *Police Services Act, 2018* framework or enter into an agreement with the OSIU;
- Require the OPCA – rather than police services – to conduct professional misconduct investigations arising from public complaints about police officers and special constables in all but the most exceptional circumstances;
- Transform the OPDT into an adjudicative tribunal hearing professional discipline matters involving police officers and special constables;
- Create a duty to comply with the OSIU and OPCA and penalties for failing to fulfil this duty; and
- Strengthen the duty to notify the OSIU of an incident potentially within its mandate.

**The changes relating to the Ontario Policing Complaints Agency and Ontario Policing Discipline Tribunal will take effect on January 1, 2020 when the *Policing Oversight Act, 2018* and the *Ontario Policing Discipline Act, 2018* come into force.** This will align the implementation of the new regime for professional misconduct investigations and hearings with the implementation of the new *Police Services Act, 2018*.

### ***Ontario Special Investigations Unit Act, 2018***

**The changes relating to the OSIU will take effect on June 30, 2018 when the new *Ontario Special Investigations Unit Act, 2018 (OSIUA)* comes into force.** On this date, special constables who are members of police services and auxiliary members of police services will become subject to OSIU jurisdiction.

The OSIU's jurisdiction will be further expanded on **October 1, 2018** to cover those special constables who are not members of police services (e.g., those employed by transit agencies, universities/colleges, and various other entities). The Ministry of the Attorney General is also consulting with law enforcement, community organizations, and advocates to ensure their input is incorporated into a variety of proposed regulations for the new OSIUA, which are anticipated for later this year.

Of note, the OSIUA is an interim statute. It will only govern the OSIU until the new *Policing Oversight Act, 2018* and PSA become law on January 1, 2020.

### **General Regulation under the OSIUA**

A regulation (O. Reg. 356/18) providing that chiefs of police are the “designated authorities” in relation to special constables and auxiliary members of a police service under their command will also come into force on June 30, 2018. This regulation will also provide that, by June 30,

2020, the OSIU will be required to ensure that each investigative team assigned to an incident is made up of no more than 50% of investigators who are former officials with police backgrounds.

#### Immediate Medical Care Regulation under the OSIU

Under the *Ontario Special Investigations Unit Act, 2018*, the Attorney General may make regulations prohibiting the OSIU Director from investigating cases where a police officer provides immediate medical care to an individual.

A regulation (O. Reg. 355/18) is now in place specifying the circumstances in which the OSIU would not investigate, including situations where an officer provides immediate medical care such the administration of naloxone, but has no other interaction with the individual. **This regulation comes into force on June 30, 2018.**

The OSIU will not investigate an incident in which an official provided immediate medical care to an affected person if the care was provided in the following circumstances:

- There was no use of force against the affected person by any official.
- The person was not under arrest or detention or otherwise in custody.
- The need or apparent need for the immediate medical care was not caused or contributed to by an official.
- The need or apparent need for immediate medical care did not follow a car accident or a pursuit.

Police services will still be required to notify the OSIU of all incidents where officers are present and there is a death or serious injury, but this regulation will allow such circumstances to be dealt with more efficiently.

#### Consequential Amendment to O. Reg. 268/10 under the Police Services Act

Consequentially, the government will amend O. Reg. 268/10 under the *Police Services Act* to require that police officers comply with an OSIU investigation by adding a provision clarifying that it is misconduct if a police officer does not comply with the OSIU. In addition, similar to the current requirement under section 11 of O. Reg. 267/10, the government will prescribe a requirement under O. Reg. 268/10 for a chief of police to promptly cause an investigation into any incident involving a member (i.e., police officers and special constables) or auxiliary member of the chief's police service that becomes the subject of an investigation by the SIU Director under section 15 of the OSIU Act. The purpose of the chief of police's investigation will be to review the policies of or services provided by the police service, and the conduct of its members and auxiliary members. **These regulatory changes will come into force on June 30, 2018.**

#### **Coroners Act**

The *Safer Ontario Act, 2018*, amends the *Coroners Act* to make inquests more accessible, meaningful, and flexible. These amendments respond to recommendations made by Justice Tulloch and address operational pressures and challenges with the current legislative/regulatory framework.

The following amendments to the *Coroners Act* are of note to police and will come into force on the below dates:

- April 30, 2018:
  - Making inquests mandatory when a death occurs due to an injury sustained or other event that occurred in custody, or when the use of force of a police officer, special constable, auxiliary member of a police force, or First Nations Constable is the cause of a death.
  - Requiring coroners to investigate all circumstances of deaths if they are being investigated by the Special Investigations Unit (SIU).
  - Removing procedural inefficiencies by allowing that anything seized for the purpose of a death investigation is to be kept safe and secure by the most appropriate party (currently they have to be kept with police).
- June 30, 2018:
  - Ensuring that definitions and terminology are consistent with the *Ontario Special Investigations Unit Act, 2018*.
- January 1, 2019:
  - Requiring the Chief Coroner to publish an explanation for why an inquest is deemed unnecessary if the death was investigated by the SIU.

### ***Missing Persons Act, 2018***

The newly created *Missing Persons Act, 2018*, includes three new measures to assist police services in locating a missing person in the absence of a criminal investigation. When certain circumstances are met, police officers will be able to:

- Seek an order for the production of records;
- Seek a warrant authorizing entry to facilitate a search for a missing person; and
- Issue an urgent demand for the production of records, without judicial authorization.

The Act also provides clarity and guidance around what may be disclosed to the public about a missing person before and after they are found.

### ***Forensic Laboratories Act, 2018***

The newly created *Forensic Laboratories Act, 2018*, establishes forensic laboratory oversight in Ontario to improve accountability and transparency of forensic testing through a multi-faceted oversight framework, including:

- Mandating forensic accreditation for all laboratories in Ontario that perform prescribed forensic tests
- Creating a provincial inspection and enforcement regime to verify accreditation status and levy fines in instances of non-compliance.
- Establishing a provincial online list of accredited laboratories in Ontario and any sanctions imposed by either government or accreditation bodies.
- Requiring the use of a prescribed cover form indicating accreditation status for all lab reports (both forensic and clinical) for legal proceedings
- Creating a forensic advisory committee to provide ongoing input on any potential legislative updates or developments in forensics.

## ***Moving Forward – Regulatory Development***

The ministry recognizes that there is a significant amount of regulatory work ahead. There will be further opportunities for collaboration to address any issues that remain. Details on the regulatory development process will follow.

### **Key Dates**

- **April 30, 2018:** Changes to the *Coroners Act* related to mandatory inquests, coroners investigations for deaths being investigated by the SIU, and removing procedural inefficiencies come into force.
- **June 30, 2018:** The *Ontario Special Investigations Unit Act, 2018* and supporting regulations O. Reg. 355/18 and 356/18, definitions and terminology-related amendments to the *Coroners Act*, and consequential amendments to O. Reg. 268/10 under the *Police Services Act* come into force.
- **October 1, 2018:** Special constables who are not members of a police service (e.g. those employed by transit agencies, universities/colleges, etc.) will become subject to OSIU jurisdiction.
- **January 1, 2019:** Community Safety and Well-Being Planning (Part XI of the *Police Services Act*), sections 32 and 77 of the *Police Services Act, 2018*, and amendments to the *Coroners Act* related to publication, come into force.
- **January 1, 2020:** Remaining parts of the *Police Services Act, 2018*, as well as the *Policing Oversight Act, 2018*, and the *Ontario Policing Discipline Tribunal Act, 2018* come into force.

Let me take this opportunity to thank you again for your dedication in helping to shape the *Safer Ontario Act, 2018* and for your collaboration on this landmark achievement in Ontario's policing history.

Sincerely,



Stephen Beckett  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division

**Ministry of Community Safety  
and Correctional Services**

Public Safety Division

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**MEMORANDUM TO:** All Chiefs of Police and  
Commissioner J.V.N. (Vince) Hawkes  
Chairs, Police Services Boards

**FROM:** Stephen Beckett  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division

**SUBJECT:** **Update on the Ministry's Grants Transformation Process**

<b>DATE OF ISSUE:</b>	<b>May 8, 2018</b>
<b>CLASSIFICATION:</b>	<b>General Information</b>
<b>RETENTION:</b>	<b>Indefinite</b>
<b>INDEX NO.:</b>	<b>18-0040</b>
<b>PRIORITY:</b>	<b>Normal</b>

As you are aware, in 2017/18, the Ministry of Community Safety and Correctional Services (Ministry) began transforming its traditional grant programs to develop an outcomes-based grant program that better supports local community safety and well-being initiatives across Ontario and aligns with the Ministry's Strategy for a Safer Ontario.

As part of the transformation process, the Policing Effectiveness and Modernization (PEM) Grant was introduced as a transitional program for police services/boards that receive funding under the four traditional policing grant programs – Provincial Anti-Violence Intervention Strategy (PAVIS), Toronto Anti-Violence Intervention Strategy (TAVIS), Community Policing Partnerships (CPP) and Safer Communities - 1,000 Officers Partnership (1,000 Officers) programs.

The PEM Grant supports initiatives that improve the effectiveness, efficiency and modernization of policing services. It provides greater flexibility to police services/boards to focus their funding on implementing initiatives that address the unique needs of a community.



The All Chiefs/Chairs Memorandum (index no. 17-0054), released on September 7<sup>th</sup>, 2017, outlined that the 2018/19 fiscal year will be the last year in which the Ministry offers the PAVIS, TAVIS, CPP and 1,000 Officers grants. However, to further ease the transition as the Ministry finalizes an outcomes-based grant program, I am pleased to advise you that eligible police services/boards will again have the option to either apply for funding under the PEM Grant or continue under the traditional policing grants in 2019/20. It is anticipated that the 2019/20 PEM Grant call-for-applications will be issued in fall 2018. Additionally, as the PEM Grant is not applicable to First Nations police services, the Ministry will continue to provide funding support under the traditional grants to ensure the policing needs of these communities are met on an ongoing basis.

Please note that grant funding is subject to the Ministry receiving the necessary appropriation from the Ontario Legislature.

Beginning in 2019, the Ministry will continue to engage with you as we move forward with the grants transformation process. The timing of these next consultations aligns with the Ministry's plan to launch the new outcomes-based grant program in the 2020/21 fiscal year. The Ministry strongly values the ongoing feedback from our policing, First Nations, and municipal partners. I would like to take this opportunity to thank you for your feedback and considerations throughout this transition.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Beckett', with a stylized flourish at the end.

Stephen Beckett  
Assistant Deputy Minister  
Public Safety Division and Public Safety Training Division