



## Summer Student Employment – Day Camp Supervisor

Situated on the eastern border of Thunder Bay, Ontario, the Municipality of Shuniah is a beautiful oasis serving primarily as a rural bedroom community to Thunder Bay. The Municipality and its Administrative Staff and Council Members work together to build a safe, clean, friendly, and prosperous future. We are committed to providing the highest quality of life and building a healthy rural community by delivering essential services through responsible leadership, planning, and effective management of municipal resources.

We currently seek a Day Camp Supervisor who will develop and supervise a day-camp program that will focus on children's mental health, youth engagement and development, and community wellness.

### JOB DESCRIPTION

#### **Position Summary:**

Under the general guidance and direction of the Community Services & Economic Development Officer, the Day Camp Supervisor will maintain regular communication but must demonstrate the ability to work autonomously, in a safe and respectful manner, while performing various tasks as required.

#### **Responsibilities:**

- Plan and facilitate day camp programming for youth
- Assist with ongoing programs within community services
- Identify strengths and gaps in programs and propose new solutions
- Ability to organize & develop work plans, project budgets and schedules
- Share weekly plans, attendance and notes with supervisor

#### **Qualifications:**

- Currently enrolled in program focusing in outdoor recreation, hospitality & tourism, recreation & leisure studies or similar and intends to return to school on a full-time basis during the next academic year;
- You are between 15 and 30 years of age at the start of employment; a Canadian Citizen, permanent resident, or person on whom refugee protection has been

conferred under the Immigration and Refugee Protection Act\*; and is legally entitled to work;

- Must have a valid driver's license and access to a reliable vehicle;
- A satisfactory criminal record check and vulnerable sector search
- Have current First Aid/CPR Certification or willingness to obtain;
- Knowledge of Health & Safety Standards;
- Ability to work without direct supervision as well as integrate experiences within a team;
- Open communicator;
- Passion for creating fun, safe activities for children and families.

**Duration:**

35 hours per week; evenings and weekends as required. The summer student employment term will end on August 23, 2019.

**Rate:**

\$17.00/hr

**How to apply:**

Please submit a cover letter and resume along with three references to [jevans@shuniah.org](mailto:jevans@shuniah.org).

**Deadline to apply: April 26, 2019 @ 4:30 pm**