



Application for Consent
Under Section 53 of the Planning Act
Committee of Adjustment of the Municipality of Shuniah

Note to Applicants:

An application to the Committee of Adjustment may not be considered without the approval of the Thunder Bay District Health Unit. Prior to submitting an application to the Committee of Adjustment contact the Thunder Bay District Health Unit, Septic and Land Division Section, for guidelines and fee structure. The Health Unit is located at 999 Balmoral Ave. Phone 625-7990.

In this form the term "subject land" means the land to be severed and the land to be retained.

Completeness of the Application:

The mandatory information must be provided by the applicant is indicated by black arrows on the left side. This information is prescribed in the Schedule to Ontario Regulation 547/06 amending O. Reg. 197/96 made under the Planning Act. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the application will be returned, or refused for further consideration until the information and fee have been provided and the time period referred to in subsection (14) does not begin.

The application form also sets out other information that will assist the Municipality and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making decisions. As a result, the application may be refused. *Applications to the Committee of Adjustment are processed in accordance with Provincial Legislation and information provided by the applicant.*

It is, therefore, the responsibility of the applicant to ensure the accuracy and completeness of the application PRIOR to its submission to this office.

Meeting dates will only be determined upon receipt of a COMPLETED application. Once the application is determined complete revisions and/or changes to the application, including dimensions, will not be allowed. Please ensure the accuracy of your application. Errors or omissions may require a further application and additional expense. Confirmation of the current zoning on your property may be obtained from the Planning Department. The hearing agenda and supporting documents will be made available to the public on the Shuniah website, www.shuniah.org, for further information please contact our office.

Submission of the Application:

ONE application form is required for each parcel to be severed, accompanied with a sketch.

The application MUST be signed by the owner(s) or authorized agent in the presence of a Commissioner, Notary Public, etc.

Next Step:

The applicant (Owner) or authorized agent is requested to attend the hearing to respond to questions or concerns the committee or members of the public may have. In absence of authorized representation, the committee may defer an application or render a decision.

OFFICE USE ONLY:

Application No. _____

Receipt No. _____

Date Application Received _____

Date Application Completed _____

1. **REGISTERED OWNER:**

Owner's Name: _____

Owner's Mailing Address: _____

City _____ Prov _____ Postal Code _____ Phone _____

Cell _____ Email Address _____

2. **APPLICANT/AGENT INFORMATION:** (If different from Registered Owner, An Owner's authorization is required, Schedule A)

Applicant's Name: _____

Solicitor/Authorized Agent/Firm: _____

Applicant's Mailing Address: _____

City _____ Prov _____ Postal Code _____ Phone _____

Cell _____ Email Address _____

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3. LOCATION OF THE SUBJECT LAND

Property Address: _____

Property Roll Number - 58-28-0__0-00__ - _____ (obtained from tax bill or assessment notice)

Complete the applicable boxes:

Concession No.	Section No.	
Registered Plan No.	Lot(s) No.	
Mining Location	Reference Plan No.	Pts.

Restrictions – Please indicate the nature of any restrictive covenants or easements affecting the subject lands and describe each easement or covenant and its effect.

If known, the name of person(s) to whom the land or interest in land is to be conveyed, leased or mortgaged.

4. TYPE AND PURPOSE OF THE PROPOSED TRANSACTION

- | | | | |
|------------------|--|---------------|--|
| <i>Transfer:</i> | <input type="checkbox"/> Creation of a New Lot | <i>Other:</i> | <input type="checkbox"/> a charge |
| | <input type="checkbox"/> Addition of a lot | | <input type="checkbox"/> a lease |
| | <input type="checkbox"/> an easement | | <input type="checkbox"/> a correction of title |
| | <input type="checkbox"/> Other _____ | | |

If a lot addition, identify the lands to which the parcel will be added _____

If known the name of the person to whom the land or an interest in the land is to be transferred, charged or leased

5. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION

LAND DESCRIPTION:

	Severed	Retained
Frontage		
Depth		
Area		

6. ROAD OWNERSHIP

Common Name of Road _____

Severed Parcel

- Municipality of Shuniah
- Ministry of Transportation
- Private

Other: _____

Retained Parcel

- Municipality of Shuniah
- Ministry of Transportation
- Private

Other: _____

7. ROAD MAINTENANCE

Severed Parcel

- Municipality of Shuniah
- Ministry of Transportation
- Private

Other: _____

Retained Parcel

- Municipality of Shuniah
- Ministry of Transportation
- Private

Other: _____

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8. WATER ACCESS

(a) If the proposed access is by water, please describe the nearest public boat launching and car parking facility.

(b) How far is it from the property and what facilities are there?

(c) Other Access (Specify)

9. WATER SUPPLY

Severed

Retained

Municipality of Shuniah

Municipality of Shuniah

Private: Well / Lake / Communal

Private: Well / Lake / Communal

Other: _____

Other: _____

10. SEWAGE

Severed

Retained

Municipality of Shuniah

Municipality of Shuniah

Private: Well / Lake / Communal

Private: Well / Lake / Communal

Other: _____

Other: _____

11. BUILDINGS (please include description, dimensions and dates of construction)

Severed

Retained

Official Plan Designation: _____

Zoning: _____

12. LAND USE

Severed

Retained

Official Plan Designation: _____

Zoning: _____

Explain how the application conforms with the official plan:

13. HISTORY OF THE SUBJECT LAND

Has any land been severed from the parcel originally acquired by the owner of the subject land?

No Yes, please provide the date of the transfer, the name of the transferee and the uses of the severed land.

Is this a resubmission of an earlier proposal? Yes No

Has the parcel intended to be severed ever been, or is it now the subject of an application for a plan of subdivision under section 51 of the Planning Act, or a consent under section 52 of the Planning Act?

No Yes, File Number: _____ Decision of the application: _____

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14. CURRENT APPLICATIONS

Is the subject land currently the subject of a proposed

Official Plan Amendment Zoning Amendment Minor Variance Consent

If yes, and if known, specify the file number and status/decision of the application.

Is the subject land within an area designated under any provincial plan or plans? Yes No

If yes, explain how the application conforms or does not conflict with the provincial plan.

Are there applications for additional consents on this holding? Yes No

Explain how the application is consistent with the policy statements issued under subsection 3(1) of the Act.

15. ARE ANY OF THE FOLLOWING USES OR FEATURES ON THE SUBJECT LANDS OR WITHIN 500 METRES OF THE SUBJECT LAND, UNLESS OTHERWISE SPECIFIED.

Please check all appropriate boxes, if any apply.

Use or Feature	On the Subject Land	Within 500 metres of Subject Land, unless otherwise specified (indicate approximate distance)
An agricultural operation, including livestock facility or stockyard		
A landfill		
A sewage treatment plant or waste stabilization plant		
A provincially significant wetland (Class 1, 2 or 3 Wetland)		
A provincially significant wetland within 120 metres of the subject lands		
Flood plain		
A rehabilitated mine site		
A non-operating mine site within 1 kilometre of the subject land		
An active mine site		
Industrial or commercial use, and specify the use(s)		
An active railway line		

16. OTHER INFORMATION

Is there any other information you think may be useful to the Municipality of Shuniah or agencies in reviewing this application? If so, explain below or attach on a separate page.

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AFFIDAVIT OR SWORN DECLARATION

I/We, _____ of the City/District/Regional Municipality of _____ in the City/District/Regional Municipality of _____ solemnly declare that all the statements contained in this application are true, and I/We make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

SWORN/AFFIRMED /DECLARED before me at the

_____ In the Province)

Of Ontario this _____, day of _____ 20____)

SIGNATURE

A Commissioner for taking Affidavits. _____

signature

stamp

CONSENT OF THE OWNER:

***AUTHORIZATION OF OWNER TO THE USE
AND DISCLOSURE OF PERSONAL INFORMATION***

Complete the consent of the owner concerning personal information set out below.

I, _____, am the owner of the land that is subject of this application for a consent and for the purposes of the Freedom of Information and Protection of Privacy Act I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Date

Signature of Owner

NOTE:

1. Each application must be accompanied with a fee of \$750.00
2. **ALL** mandatory information **MUST** be submitted and the sketch completed **BEFORE** the application(s) will be accepted for processing.
3. A sketch must accompany the application showing,
 - a) the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
 - b) the distance between the subject land and the nearest municipal lot line or landmark such as a bridge or railway crossing;
 - c) the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained;
 - d) the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
 - e) the approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
 - f) the existing uses on adjacent land, such as residential, agricultural and commercial uses;
 - g) the locations, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
 - h) if access to the subject land is by water only, the location of the parking and boat docking facilities to be used;
 - i) the location and nature of any easement affecting the subject land.

PLEASE INSURE **ALL** PERTINENT INFORMATION IS CONTAINED ON A SINGLE SKETCH ONLY. THE MAXIMUM SIZE FOR THE ACCOMPANYING SKETCH SHALL BE **11" X 17"**. It is up to the applicant to ensure that the information provided is accurate.

Schedule A

Date

Owner Name(s)

Address

Phone Number

Attention: Committee of Adjustment, Secretary-Treasurer

Subject: Letter of Authorization

RE: Lot
Plan
Address
Municipality of Shuniah

Dear Sir/Madam:

I, _____, am the owner of the land that is the subject of this application for a Minor variance and I authorize _____ to make this application on my behalf as described in the attached site plan. For the purposes of the Freedom of Information and Protection of Privacy Act I authorize _____ as my agent for this application, to provided any of my personal information that will be included in this application or collected during the process on of the application.

Please do not hesitate to contact me if there are any further questions.

Yours truly,

Owner Signature