



## Municipality of Shuniah EMPLOYMENT OPPORTUNITY

### Caretaker Employee (part-time: 21hrs/week)

The Municipality of Shuniah is seeking applications for a Caretaker Employee. The successful applicant will provide basic maintenance and general upkeep of the MacGregor Recreation Centre.

#### Duties will include:

- Cleaning of buildings including washrooms and kitchen area.
- Ensure washrooms are adequately stocked with supplies.
- Setting up/taking down tables and chairs for events.
- Opening and closing of the facility, as required.
- Perform minor repairs and routine maintenance when necessary.
- Snow removal from all entry ways and skating rink including salt/sand application.
- Emptying of garbage cans and other waste containers.
- Both weekday, weekend work and occasional evenings, based on hall booking schedule.
- Perform additional duties as directed by the Manager of Operations.

This position requires the associated strength and mobility to complete the maintenance duties noted.

We appreciate the interest of all applicants; however only candidates selected for an interview will be contacted.

Interested persons may submit their resumes by mail or in person to the address identified below indicating the position being applied for by **4:30 p.m. April 13, 2023, to:**

Craig Baumann  
Manager of Operations  
Municipality of Shuniah  
420 Leslie Avenue  
Thunder Bay, ON.  
P7A 1X8

*The foregoing represents a reasonable statement of the requirements of this position. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection. The Municipality of Shuniah is an equal opportunity employer. Accommodations are available for all parts of the recruitment process in accordance with the Accessibility for Ontarians with Disabilities Act.*