

## **Municipality of Shuniah**

## **Application for Consent**

Under Section 53 of the Planning Act

Committee of Adjustment of the Municipality of Shuniah

#### Note to Applicants:

An application for Consent may not be considered without the following:

- determine feasibility of your proposal;
- 2. the approval of the Thunder Bay District Health Unit. Please contact the Thunder Bay District Health Unit, Septic and Land Division Section, for guidelines and fee structure. Phone 807-625-7990;
- 3. a complete application (see below) in a paper and electronic PDF format.

The pre-consultation fee is non-refundable whether the application moves forward to a hearing or not.

The application fee is non-refundable whether the application is approved or denied.

In this form the term "subject property" or "the property" means the land to be severed and the land to be retained.

A site visit is required. Submission of this application constitutes tacit consent for authorized Municipality of Shuniah staff to inspect the subject property or premises.

#### **Completeness of the Application:**

The information required by the applicant is prescribed by the Schedule to Ontario Regulation 547/06 amending O. Reg. 197/96 made under the Planning Act. A Planning Justification Report is also required (see Schedule B). To be considered a complete application, the mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the application will be returned, or refused for further consideration until the information and fee have been provided and the time period referred to in subsection (14) does not begin.

The application form also sets out other information that will assist the Municipality and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making decisions. As a result, the application may be refused. Applications to the Committee of Adjustment are processed in accordance with Provincial Legislation and information provided by the applicant.

It is, therefore, the responsibility of the applicant to ensure the accuracy and completeness of the application PRIOR to its submission to this office.

1. a pre-consultation meeting with the Municipality to Meeting dates will only be determined upon receipt of a COMPLETE application. Once the application is determined complete revisions and/or changes to the application, including dimensions, will not be allowed. Please ensure the accuracy of your application. Errors or omissions may require a further application and additional expense.

> Confirmation of the current zoning on your property may be obtained from the Planning Department. The hearing agenda and supporting documents will be made available to the public on the Shuniah website, www.shuniah.org, for further information please contact our office.

#### Submission of the Application:

ONE paper and ONE PDF electronic version of application package is required, including a sketch along with the fees (LRCA + Shuniah), and Authorization from the owner if applicant is not the owner. The application MUST be signed by the owner(s) or authorized agent in the presence of a Commissioner, Notary Public, etc. The application and supporting documents will be made available to the public on the Shuniah website, www.shuniah.org, for further information please contact our office.

#### Next Step:

The applicant (Owner) or authorized agent is requested to attend the hearing to respond to questions or concerns the committee or members of the public may have. In the absence of authorized representation, the committee may defer an application or render a decision.

#### **Disclosure of information:**

All information submitted in support of this application will be considered public information, including any reports, studies, drawings or other documentation submitted by applicant(s), agent(s), consultant(s) or solicitor(s). The Municipality of Shuniah is permitted to make the application and any associated supporting information available to the general public, including posting electronic versions of the application form and associated studies and reports online. The Municipality of Shuniah is also permitted to provide copies of the application and any supporting information to any member of the public or other third party which requests the information.

Form Date: September 12, 2023

FOR OFFICE L Date of Pre-co				ation No.:
Date Complete	e App Received			
Date Notice Gi Fee Enclosed	iven (Shuniah)	\$		t No.:
Fee Enclosed	(LRCA)	\$	Cheque	e No.:
. Registered (	Owner: (List Asso	ciation Name if Applic	able)	
Owner's Nai	me:			
				Phone:
. Applicant/A	gent Information	<b>n</b> : (If different from Regist	tered Owner. An Owner's au	ithorization is required, see Schedule A)
	-			
				Phone:
				monet
			wner [ ] Applicant [	
	-	posed transaction:		
	-	-		• · · /
Transfer:	[ ] Creation [ ] Addition	of a New Lot of a lot	Other: [ ]	] a charge ] a lease
	[] an easem	nent		] a correction of title
	[ ] Other			
.1 If a lot addit	tion, identify the	lands to which the pa	rcel will be added.	
.2 What is the	existing land use	e to which the parcel w	vill be added?	
	e name of the pe	erson to whom the lan	d or an interest in the lar	nd is to be transferred, charged or
leased?				
Location of	subject land:			
Property Ad	dress:			
Property Ro	ll Number - 58-2	.8-00-00	(obtai	ned from tax bill or assessment notic
Concessior	ייייייייייייייייייייייייייייייייייייי	Se	ction No.	
Registered	Plan No.	i Lo	t(S) NO.	
Registered Mining Loc			eference Plan No.	Pts.

#### 5. Description of subject land:

	Severed	Retained
Frontage (m)		
Depth (m)		
Area (ha)		

6. Building and structures - include description, dimensions, and dates of construction. Add an additional page if necessary:

Description (main, shed, garage, etc.)	Dimensions (m)	Construction year
1.		
2.		
3.		
4.		

#### 7. Access - Road ownership

Severed Parcel	Retained Parcel		
Common Name of Road	Common Name of Road		
[] Municipality of Shuniah	[] Municipality of Shuniah		
[] Ministry of Transportation	[] Ministry of Transportation		
[] Private	[] Private		
Other:	Other:		

#### 8. **Access - Road maintenance**

#### Severed Parcel

Severed Parcel	Retained Parcel	
Common Name of Road	Common Name of Road	
[] Municipality of Shuniah	[] Municipality of Shuniah	
[] Ministry of Transportation	[] Ministry of Transportation	
[] Private	[] Private	
Other:	Other:	

#### 9. **Access - Water access**

If the proposed access is by water, please describe the nearest public boat launching and car parking facility.

How far is it from the property and what facilities are there?

Other Access (Specify)

#### 10. **Encumbrances:**

- 10.1 Restrictions - Please indicate the nature of any restrictive covenants or easements affecting the subject property and describe each easement or covenant and its effect.
- 10.2 If known, the name of person(s) to whom the land or interest in land is to be conveyed, leased or mortgaged.

#### 11. Designation and zoning of subject property /current and proposed land use:

	Severed	Retained
Official plan designation		
Zoning		

- 12. Explain how the application conforms with the official plan policies (read official plan and cut and paste relevant sections into the Planning Justification Report see Schedule B for example):
- 13. If the land is covered by a Minister's Zoning Order, what is the regulation number? What uses are permitted by the order?

#### CURRENTLY, THIS DOES NOT APPLY.

#### 14. Use of the property:

	Severed	Retained
Existing uses		
Proposed uses		

#### 15. What are the surrounding land uses?

East	
West	
North	
South	

#### 16. Former use of subject property and adjacent lands (check as applicable):

Does the Owner own Adjoining Property?	[]Yes	[ ] No	[] Unknown
Is there any reason to believe that the site or adjacent site may be environmentally contaminated?	[]Yes	[ ] No	[] Unknown
Has an industrial or commercial use, or an orchard, been on or adjacent to the property?	[ ] Yes	[ ] No	[] Unknown
Has lot grading been changed by adding or removing earth or other material?	[ ] Yes	[ ] No	[] Unknown
Has a gas station been located on the subject land or adjacent land at any time?	[ ] Yes	[ ] No	[] Unknown
Has there been petroleum or other fuel stored on the subject land or adjacent land?	[ ] Yes	[ ] No	[] Unknown
Has the Ministry of the Environment, Conservation and Parks, or any other agency formally or informally advised the owners that the property is or may be contaminated?	[]Yes	[ ] No	[] Unknown

#### 16.1 What information did you use to determine the answers to the above questions on former uses?

# 16.2 If you answered YES to any of the Section 16 table above, a previous use inventory showing all former uses of the subject land, or if appropriate, the land adjacent to the subject land is needed. Is the previous use inventory attached? [] Yes [] No

If the inventory is not attached, please explain.

	uestions related to the Section 16 table above, was an Environmental S the Environmental Assessment Act or has a Record of Site Condition (F own
If no, why not? Explain on a separate	e page, if necessary.
Status of current and other applicat	tions under the Planning Act:
	roposal? []Yes []No []Unknown
If yes, and if known, describe how it	has been changed from the original application.
Has any land been severed from the	e parcel as it existed on January 15, 1979? [] Yes [] No
If yes, how many times? (See official	
Other planning applications	
	n the subject of any other planning application, including applications oproval of (check all that apply): []Yes []No
[] Zoning By-law Amendment	[] Consent [] Minor Variance [] Site Plan Approval
[] Official Plan Amendment	[] Plan of subdivision/condominium [] Minister's zoning ord
If yes, and if known, specify: the status, and its effect on the propos	file number; the approval Authority; the land it affects; its purposed amendment:
Are there applications for additional If yes, provide details.	l Consents on the subject property? [ ] Yes [ ] No
	Consents on the subject property? [ ] Yes [ ] No
If yes, provide details. Provincial Policy	I Consents on the subject property? [ ] Yes [ ] No

19.2 Are any of the following uses or features on the subject property of the proposed consent or within 500 metres of the subject property of the proposed Consent, unless otherwise specified. (See 2020 Shuniah Official Plan Schedule B1 Development Constraints to assist).

Significant Features Checklist (Please check all appropriate boxes, if any apply.)

Use or Feature	On the	Within	N/A	Potential information needed
	Subject property	500m of Subject Property Provide Distance		
Class 1 Industry*				If sensitive land uses proposed within 70m from the boundary lines, a noise/odour/particulate study may be needed
Class 2 industry**				If sensitive land uses proposed within 300m from the boundary lines, a noise/odour/particulate study may be needed
Class 3 industry***				If sensitive land uses proposed within 1000m from the boundary lines, a noise/odour/particulate study may be needed
A landfill site (closed or active)				If sensitive land use is proposed, and if within 500 m of the perimeter of the fill area, address possible leachate and groundwater impacts, noise, methane gas control, odour, vermin and other impacts may be needed.
A sewage treatment plant or waste stabilization pond				Assess the need for feasibility study for residential and other sensitive land uses.
Provincial Highway				Consult Ministry of Transportation if access to provincial highway is proposed. (If located in proximity to provincial highway, a traffic impact and a stormwater management report may be needed.)
An active railway line and major highways				Evaluate impacts of noise within 100m
Electricity generating station, hydro transformer, railway yard, etc.				If sensitive land use is proposed, and if within 1000m, a noise study may be needed to determine possible noise
High voltage electric transmission line				impacts and appropriate mitigation measures. Consult the appropriate electric power service.
Transportation, infrastructure & utility corridors				Will there be a negative impact on a planned corridor?
Cultural heritage and archaeology				Adverse impact on significant built heritage resources and significant cultural heritage to be mitigated. Development is only allowed on lands containing archaeological resources or areas of archaeological potential if significant archaeological resources have been conserved.
An agricultural operation, including livestock facility or stockyard				Development to comply with Minimum Distance Separation Formulae (MDS)
An active mine site or an aggregate site operation site within 1000m of the subject land				Will development hinder or be incompatible with continued operation or extraction?
Mineral aggregate resources areas				Will development hinder access to the resource or the establishment of new resources operations?
A non-operating mine site within 1000m of the subject property				Demonstrate that the mine has been rehabilitated OR all potential impacts have been investigated and mitigated.
A rehabilitated mine site, abandoned mine site or mine hazard				If proposal is on, adjacent to, or within 1000m, consult with the Ministry of Energy, Northern Development and Mines.
A significant coastal wetland A significant habitat of endangered species and threatened species A provincially significant wetland within 120 metres of the subject lands species				Development and site alteration are not permitted in the features. Are any significant coastal wetlands or unevaluated wetlands present on the subject lands or within 120 m? Are any known significant habitats present on the subject lands or within 50 m? Has there been preliminary site assessment to identify whether potentially significant habitats are present?
A significant wildlife habitat A significant Areas of Natural and Scientific Interest (ANSI)				Development not permitted, unless demonstrate no negative impacts. Indicate if there are any significant wildlife habitat, and Areas of Natural and Scientific Interest (ANSIs) on the subject lands or within 50 m.

Continued - Use or Feature	On the	Within	N/A	Potential information needed
	Subject	500m		
	property	(Provide		
		Distance)		
Fish habitat				Development and site alteration are not permitted in
				fish habitat except in accordance with provincial and
				federal requirements. Is any fish habitat on the subject property or within
				30 m?
				Is any lake trout lake on the subject lands or within
				300 m?
				If yes to any of the above, an environmental impact
				study may be required.
Adjacent lands to natural heritage				Not permitted unless demonstrated that ecological
features and areas				function of the adjacent lands has been evaluated,
				and it has been demonstrated that there will be no
				negative impacts.
Floodplain				Identify if located in floodplain and address
				accordingly, as per official plan policies and Lakehead
				Region Conservation Authority.
A contaminated site				Assess an inventory or previous uses in areas of
				possible soil contaminations.
Hazardous sites****				Demonstrate that hazards can be address.
Erosion hazards				Determine feasibility within the 1:100 year erosion
				limits of river valleys and streams.
Sensitive surface water features and				Restricted in or near sensitive surface water features
sensitive groundwater features				and sensitive groundwater features. (Demonstrate
				suitable mitigation measures and/or alternative
				development approaches to protect, improve or restore sensitive surface water features, sensitive
				groundwater features and their hydrologic
				functions.)
Crown land (identified by the Ministry				Consult Municipality for assistance in dealing with
of Natural Resources and Forestry as				planning issues relating to proposals requiring the
being of special interests, such as a				acquisition or use of Crown lands. Contact the
lake access point)				Ministry of Northern Development, Natural
· · · · · · · · · · · · · · · · · · ·				Resources and Forestry (MNDMNRF) District Office
				regarding the actual acquisition or use of Crown
				land.

\*Class 1 industry: Small scale, self-contained plant, no outside storage, low probability of fugitive emissions and daytime operations only. \*\*Class 2 industry: Medium scale processing and manufacturing with outdoor storage, periodic output of emissions, shift operations and daytime truck traffic.

\*\*\*Class 3 industry: Processing and manufacturing with frequent and intense off-site impacts and a high probability of fugitive emissions. \*\*\*\*Hazardous sites: property or lands that could be unsafe for development or alteration due to naturally occurring hazard. These hazards may include unstable soils or unstable bedrock.

## 19.3 Is the subject property within an area designated under any provincial plan or plans? [] Yes [] No If yes, explain how the application conforms or does not conflict with the provincial plan.

#### CURRENTLY, THIS DOES NOT APPLY.

#### 20. Indigenous Land Claims

20.1 Does the proposed application for consent apply to lands subject to any indigenous land claims or provincial/Indigenous co-management agreement?

[] Yes [] No

If known, provide any information you may have as an attachment to the application.

#### CURRENTLY, THIS DOES NOT APPLY.

20.2 Have you consulted with Indigenous Peoples on this request for a proposed Consent?

[] Yes [] No

If yes, provide any information you have on the consultation process and the outcome of the consultation. Please explain (and attach) on a separate page.

Form Date: September 12, 2023

#### 21. Archaeology

21.1 Does the subject property contain any know archaeological resources or area of archaeological potential?
 If yes, is the proposal consistent with the official plan Cultural Heritage Resources and Archaeology Policies?
 [] Yes [] No If yes, please explain. Attach a separate page, if needed. Submit a copy of technical report(s), if applicable.

22.	Servicing - Water supply		
	Severed	Retained	
	[ ] Private: Well / Lake / Shared well (specify)	[ ] Private: Well / Lake / Shared well (specify)	
	[ ] Other:	[ ] Other:	

Development on a communal or individual well system may need a servicing options report and a hydrogeological report. Non-residential development on a communal well system may need a hydrogeological report.

#### 23. Servicing – Sewage

Severed	Retained
[ ] Private: Septic (Class)	[ ] Private: Septic (Class)
[ ] Other:	[ ] Other:

If the requested change would permit development on individual or communal septic system and more than 4,500 litres of effluent would be produced per day as a result of the development being completed, a servicing options report and a hydrogeological report may be needed. If the proposal would produce less than 4,500 litres per day, a hydrogeological report may be needed.

#### 24. Other information

Is there any other information you think may be useful to the Municipality of Shuniah or agencies in reviewing this

application? If so, explain below or attach explanation on a separate page.

AFFIDAVIT OR SWORN DEC	ARATION			
l/We,		of the City/District/Regior	nal Municipality of	
in the City/District/Regional	Municipality of	sc	plemnly declare that all the statements contained in	— า
this application are true, and	I I/We make this s	olemn declaration conscientiously nd by virtue of the Canada Eviden	y believing it to be true, and knowing that it is of the	е
SWORN/AFFIRMED /DECLAF		,		
Of Ontario this, o	lay of	20)	SIGNATURE	
A Commissioner for taking A		signature	- stamp	
CONSENT OF THE OWNER:				
	_	AUTHORIZATION OF OWNER T		
	A	ND DISCLOSURE OF PERSONAL IN	VFORMATION	
Complete the consent of the	e owner concernin	g personal information set out be	elow.	
			of this application for a consent and for the purposes	
			nt to the use by or the disclosure to any person or pub	
body of any personal informa	ation that is collect	ted under the authority of the <u>Plan</u>	ning Act for the purposes of processing this application	ion.
Date	Sign	nature of Owner		

#### NOTES:

- 1. Each application must be accompanied with the fee in accordance with the most recent Fees and Tariffs By-law.
- 2. **ALL** mandatory information **MUST** be submitted, and the sketch completed **BEFORE** the application(s) will be accepted for processing.
- 3. A sketch must accompany the application showing,
  - a) the boundaries and dimensions of any land abutting the subject property that is owned by the owner of the subject property;
  - b) the distance between the subject property and the nearest municipal lot line or landmark such as a bridge or railway crossing;
  - c) the boundaries and dimensions of the subject property, the part that is to be severed and the part that is to be retained;
  - d) the location of all land previously severed from the parcel originally acquired by the current owner of the subject property;
  - e) the approximate location of all natural and artificial features on the subject property and on the land that is adjacent to the subject property that, in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, slopes (contour lines), drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks. See also Official Plan Schedule B1 Constraints Map. (NOTE: the LRCA Regulates 30m around all wetlands);
  - f) the existing uses on adjacent land, such as residential, agricultural and commercial uses;
  - g) the locations, width and name of any roads within or abutting the subject property, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
  - h) if access to the subject property is by water only, the location of the parking and boat docking facilities to be used;
  - i) the location and nature of any easement affecting the subject property.

PLEASE ENSURE **ALL** PERTINENT INFORMATION IS CONTAINED ON A SINGLE SKETCH ONLY. THE MAXIMUM SIZE FOR THE ACCOMPANYING SKETCH SHALL BE **11" X 17"**. It is up to the applicant to ensure that the information provided is accurate.

#### EXAMPLE OWNERS AUTHORIZATION LETTER

If there are multiple owners, an authorization letter must be provided by each

ij ulere dre malaple o		Schedule A
Date:		
Owner Name:		-
Address:		-
Phone Number	n	_
Email:		_
Attention:	Committee of Adjustment, Secretary-Treasurer	
Subject:	Letter of Authorization	
RE: Subject Lan	ids at	
Lot:		
Plan:		
Address:		
Dear Approval	Authority:	
l,	, am the owner of the land that is the	subject of this application for a minor variance
and I authoriz	ze to make this applicati	on on my behalf as described in the attached
site plan.	For the purposes of the Freedom of Information ar as my agent for this application, to pro-	nd Protection of Privacy Act I authorize pyide any of my personal information that will
be included in	n this application or collected during the process on of the ap	

Please do not hesitate to contact me if there are any further questions.

Yours truly,

Owner Signature

## Schedule B

A Planning Justification Report is a report provided by an applicant as part of a complete application which:

- describes the subject property, its existing physical conditions, and its context within the surrounding community;
- outlines the Proposed Application;
- provides an overview of the relevant planning policy and regulations that affect the planning application, including Provincial Policy Statement, Growth Plan for Northern Ontario, the Shuniah Official Plan and any other related policy, regulations and guidelines;
- details potential adverse effects or impacts;
- summarizes each of the technical studies triggered by the potential adverse effects or negative impacts;
- details how adverse effects or negative impacts will be minimized or the mitigation measures with contingency plans; and,
- provides planning opinion and justification for the proposed development Application.

The level of detail for the planning justification shall be appropriate to the complexity or potential impact of the proposal; and/or in accordance with relevant official plan policy sections and as determined by staff.

In the case of a Consent, the Planning Justification Report briefly summarizes the information required by the Planning Act (because most of it has been stated in the application form already); but primarily gives the applicant an opportunity to explain in their own words what they are seeking to achieve and why. It needs to conclude by addressing potential adverse effects and compatible development (see \*below).

Sample Planning Justification Report for a Consent

Title: Planning Justification for a Consent application to allow:....., located at.....

In summary, the reason for the request is to .....

The proposed development is to..... because......

The proposed development is desirable and appropriate because.....

The proposed consent meets the consent policies in section 4 of the Official Plan, including allowable numbers.

The potential adverse effects are.....; but will have little to no impact because the following (mitigation) measures will be implemented.....

Therefore, the resulting development will be compatible. (See \*below for explanation of compatible development and adverse effects).

### \*Compatible Development (excerpt from the 2020 Shuniah Official Plan)

In order to proceed, all new development requiring a Planning Act approval shall be compatible with existing uses in the vicinity by avoiding adverse effects or minimizing adverse effects to acceptable or negligible levels, and where applicable, in accordance with Provincial guidelines and Shuniah staff.

Where a development initiative has the potential to be incompatible with or cause adverse effects to other land uses/users in the vicinity, appropriate technical studies evaluating compatibility; and mitigation using avoidance, buffering, separation distances or other measures, shall be part of the planning justification in a complete application (see section 4).

### Potential Adverse Effects

Common potential adverse effects of a proposed development relate to, but are not limited to:

- pattern, scale, massing, design of development, servicing levels of existing and future development;
- visual impacts relating to outdoor storage;
- shadowing, lighting and/or visual impacts on surrounding land uses including privacy of adjacent residential uses
- traffic volume and safety
- vehicle access and parking
- hydrological and hydrogeological functions
- surrounding natural heritage features and cultural heritage resources; and,
- noise, vibration, odour, dust and other contaminants or emissions.

Potential adverse effects for sensitive uses as defined in the Environmental Protection Act, means one or more of:

- a) impairment of the quality of the natural environment for any use that can be made of it;
- b) injury or damage to property or plant or animal life;
- c) harm or material discomfort to any person;
- d) an adverse effect on the health of any person;
- e) impairment of the safety of any person;
- f) rendering any property or plant or animal life unfit for human use;
- g) loss of enjoyment of normal use of property; and
- h) interference with normal conduct of business.