

**Appendix "A" to the Council Code of Conduct Policy- Formal Complaint Form**

**Complaint Form Affidavit- I,** \_\_\_\_\_(full name) of the \_\_\_\_\_of the District of \_\_\_\_\_, in the Province of Ontario do solemnly swear/(affirm and declare) that the following contents of this affidavit as subscribed are true and correct:

Permanent place of residence: \_\_\_\_\_

Mailing address (if different from above): \_\_\_\_\_

I have personal knowledge of the facts as set out in this Affidavit because \_\_\_\_\_

\_\_\_\_\_ (insert reasons e.g. I work for... I attended a meeting at which... etc.) I have reasonable and probable grounds to believe that \_\_\_\_\_ (specify name of member) has contravened section (s) \_\_\_\_\_ of the Municipal Code of Conduct for the Municipality of Shuniah. The particulars of which are as follows: \_\_\_\_\_

(Set out the statements of fact in consecutively numbered paragraphs in the space below, with each paragraph being confined as far as possible to a particular statement of fact. If you require more space please use the attached Schedule A form and check the appropriate box below. If you wish to include exhibits to support this complaint, please refer to the exhibits as Exhibit A, B etc. and attach them to this affidavit.)

**Please see the attached Schedule A**

This affidavit is made for the purpose of requesting that this matter be reviewed by the Municipality of Shuniah appointed Integrity Commissioner and for no other purpose.

Identification # (of Identification provided) \_\_\_\_\_

Sworn (or Affirmed) before me at the \_\_\_\_\_ of \_\_\_\_\_ in the District of \_\_\_\_\_ in the Province of Ontario on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

X \_\_\_\_\_  
**Signature of Complainant (to be witnessed by Commissioner).**

X \_\_\_\_\_  
**A Commissioner, etc**  
  
Stamp of Commissioner

**Note:** This is a sworn (affirmed) affidavit of the deponent only. No investigation has been conducted by this authority to confirm or verify the above sworn information. **THE CRIMINAL CODE OF CANADA** provides that: everyone commits perjury who, with intent to mislead, makes before a person who is authorized by law to permit it to be made before him a false statement under oath or solemn affirmation by affidavit, solemn declaration or deposition or orally, knowing that the statement is false, is guilty of an indictable offence and liable to a term of imprisonment not exceeding fourteen years (Section 131, 132), or by summary conviction (Section 134). Signing a false affidavit may expose you to prosecution under Sections 131 and 132 or 134 of the Criminal Code, R.S.C. 1985, c. C-46 and also to civil liability for defamation.

